

March 2, 2021 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, MARCH 2, 2021
6:30 P.M., ALLOUEZ VILLAGE HALL
Virtual Meeting**

CALL TO ORDER / ROLL CALL

Present: Harris, Genrich, Atwood, Rafter, Dart, Sampson, Green
Also Present: Clark, Lange, Fuller, Gehin, Beauchamp

MODIFY / ADOPT AGENDA

Sampson/Harris moved to adopt the agenda as presented. Move item #15 to 8a after public hearing. Postpone item #13. Motion carried.

ANNOUNCEMENTS

- April 6, 2021 Spring Election
- Are you interested in serving on a Committee, Board or Commission?
- Allouezfest- Sunday, June 13, 2021
- "Be Active" Wisconsin Community Challenge
- Knowles-Nelson Stewardship Grant Program Reauthorization

PUBLIC APPEARANCES

Rafter

- Village is reconstructing several roads this spring and letters went out informing residents impacted by the project.
- Received 14 comments from Roselawn Blvd community and 2 comments from Beaumont Street community regarding sidewalks.
- All comments from residents have been shared with Village Board members.
- Residents are against the sidewalks due to invasion of privacy, tree removal, too much foot traffic, increase in car traffic, hearing information from neighbor, why can't sidewalks be constructed on W. Briar Ln.
- Project will be going out to bid to prepare for sidewalk whether one goes in or not.
- Sidewalk on Roselawn was identified in the 2017 Bike and Pedestrian plan and this topic will be discussed at the April 6th Village Board Meeting.

Maureen Lawson, 140 Roselawn Blvd

- Were sidewalk bids done for all the other streets in Allouez that have been reconstructed?

Jeff Krumrei, 202 St. Matthews Street

- Even if we choose not to put sidewalks in, all of the provisions, the widths of the street and the landscaping to include removal of trees identified would all take place.

March 2, 2021 (Village Board Meeting)

- Even if bids come in and you choose not to lay down the concrete all of the trees would have been removed because you have to make the streets larger to accommodate for sidewalk even if you don't put it in. Is the sidewalk a done deal, waiting for good pricing or is there opportunity at the April 6th meeting to not move forward with that?

Kurt Carpenter, 2532 Beaumont Street

- Sent a petition around on Beaumont Street regarding sidewalk installation.
- 94% are not in favor of sidewalks, 5-6 people were not home at the time and he wants to make sure that was understood.

PUBLIC HEARING REGARDING SPECIAL ASSESSMENTS FOR INSTALLATION OF STORM SEWER LATERALS ON KALB AVENUE, ROSELAWN BOULEVARD AND BEAUMONT STREET

Michael Hoes, 400 Roselawn Blvd

- Only residents assessed are those who do not have an existing storm lateral to the Village storm sewer.
- If we believe we have an existing storm sewer lateral, but it was not called out as one of the 9 that are being assessed, how do we go about making sure there is not a lateral?
- 510 Roselawn will still be assessed the storm sewer lateral to the property line even though you are not required to connect.

Nhoua Duffek, 510 Roselawn Blvd

- If home is sold, is it state law to hook up to storm sewer lateral with your sump pump?
- If they were to hook up to the storm sewer in the future, is there a connection fee?

Gehin

- Staff utilizes a number of resources to determine presence of an existing lateral.
- If you feel you have a lateral, the Village can further investigate.
- There is a \$100 connection fee if you choose to hook up to the storm sewer in the future.

Hearing closed at 7:07 p.m.

APPROVAL OF ENGINEERING REPORT CONTAINING ESTIMATED COST OF THE LATERAL ASSESSMENTS

Sampson/Genrich moved to approve the Engineering Report Containing Estimated Cost of Lateral Assessments. Motion carried.

PUBLIC HEARING TO CONSIDER RE-ZONING CERTAIN PROPERTY LOCATED AT 735 HOFFMAN ROAD, ALSO KNOWN AS PARCEL NUMBER AL-122-2, FROM R1-75 TO R2

Fuller

- Rezone request received from 735 Hoffman Road (single family home to duplex).

March 2, 2021 (Village Board Meeting)

- Property is in the floodplain, therefore, builder will have to take extra consideration when developing property.
- Plan Commission recommended approval with special emphasis on developer taking close consideration to drainage issues in the future.

Hearing closed at 7:13 p.m.

Discussion:

- Can stronger language be put into the agreement so it does not become a problem in the future?
- It is illegal to discharge water onto adjacent property; property has to be developed so it is not a nuisance to neighbors.
- According to Village Code, property owner can be asked to hook up downspouts and if run off becomes a nuisance, Village can order property owner to connect to storm lateral.
- If there is not a storm lateral, Village can require owner install main to roadway to property line and the property line to home.
- Key is one cannot redirect water where it had not drained before development.

Genrich/ Harris moved to approve Zoning Ordinance 2021-01, Rezoning Certain Property Located at 735 Hoffman Road from R175-R2. Motion carried.

2020 GREEN BAY METRO ANNUAL FIRE DEPARTMENT REPORT

Fire Chief David Litton

- 2020 was quite the year due to COVID pandemic and all the unknowns.
- Over the past 6 years, there has been an increase in emergency calls by 11%.
- Last year, entire fleet of Self Contained Breathing Apparatus equipment and air compressors were replaced (at a cost of under \$1 million).
- Worked on merger agreement with the Village of Bellevue and took over service January 1, 2021.
- Two fire stations approaching 90 years or older (Station 1 & 3) therefore have far exceeded their useful life. Planning must be given to replacing these buildings in the next 3-5 years. Intention is to eliminate Station 1 and build a new Station 3 with an administrative wing.
- 13,574 calls in 2020. Call volume was down slightly (3.86%) versus the previous year due to the pandemic.
- EMS response standard allows 6:04 from the time the 911 call is answered to the time qualified emergency personnel arrive. Allouez Fire Station 8 has an average response of 5:06.

WEBSTER AVENUE CORRIDOR STUDY

Gehin

- Intent of this item is look to see how we can improve Webster Avenue from Allouez Ave. to Village limits.
- How can we enhance street to make it more welcoming to pedestrians and bikers?

March 2, 2021 (Village Board Meeting)

- Met with County numerous times and ready to get started on the layout of a couple options:
 - o One of which would be to add a terrace and sidewalk on the outside of the existing roadway.
 - o Second option would be to reconstruct a 4-lane roadway with no median, 2-lanes in each direction, bike accommodation, curb and gutter, terrace and sidewalk.
- What are the impacts associated with both options?
- Proposal from RaSmith includes layout of the 2 options, an alternative refinement task, cost estimates and meetings.
- We'd like to get started and continue communication with the County.

Genrich/Atwood moved to approve RASmith's proposal and proceed with the Webster Avenue Corridor Study. Motion carried.

AWARD CONTRACT FOR THE GREEN ISLE PARK ROADWAY RECONSTRUCTION PROJECT

Clark

- Opened bids for second phase of the roadway and parking lots at Green Isle Park on February 18th.
- Last year parking lot asphalt was replaced (approx. \$358,000).
- Engineering estimate for roadway portion was \$282,000.
- Low bidder was Vinton Construction in the amount of \$228,319.80.
- Anticipate project to begin late summer or early fall, completed by November 2021.

Atwood/Harris moved to accept recommendation to award the Green Isle Park Roadway Reconstruction Project to Vinton Construction Company in the amount of \$228,319.80. Motion carried.

WATER RATE CASE 2021

Beauchamp

- A full water rate case study needs to be completed.
- It does not appear at this point the 3% increase is enough to cover borrowing planned for 2021.
- Recommended Village hold off and wait for the full case to go into effect.
- Plan to get application submitted to the PSC by July, which may bring us into 2022.
- Amount of infrastructure taken care of over the years is a factor in water rates.

Harris/ Genrich moved to proceed with a full water rate case study. Motion carried.

SANITARY SEWER RATES

Beauchamp

- Infrastructure cost and borrowing goes along with the increase. We do what we can to hold the cost down.
- Green Bay Metropolitan Sewerage District charges account for 77% of the 2021 budgeted operating expenses of the sanitary sewer.

March 2, 2021 (Village Board Meeting)

- 2019 audit report stated sewer rates were not sufficient to cover debt service requirement.

Harris/ Sampson moved to proceed with a sanitary sewer rate study to be done internally. Motion carried.

GREEN BAY METRO CONTRACT EXTENSION AND ADVISORY GROUP MEMBER

Lange

- The Village of Bellevue recently joined the Green Bay Metro Fire Department and their agreement calls for an Advisory Board to be put into place.
- The Advisory Board consists of 6 members, including 2 members each from the 3 municipalities-Green Bay, Allouez & Bellevue.
- The Agreement with Bellevue also includes paying a portion of overtime. If we were to extend the contract, this overtime provision would not be applied to the Village until 1/1/28 and would lock overtime rate at 5% of salaries as it is with Bellevue.
- Staff met with Chief Litton to discuss whether or not Allouez would like to extend our contract to expire at the same time as Bellevue or amend the current agreement to include an appointment to the Advisory Board.

Green/Dart moved to create and provide two committee members to the Advisory Board. Motion carried.

PARKS DEPARTMENT REQUESTS FOR SPRING/SUMMER STAFFING

Clark

- Staff is asking to authorize the Spring/Fall Maintenance Seasonal Labor position description and wage range of \$13.50-\$14.50 per hour.
- Seeing more of a need for more help in the Parks Department during the shoulder seasons (April-May) and fall (August- October) before and after the college kids are able to work.

Atwood/ Harris moved to approve authorization of the Spring/Fall Park Maintenance Seasonal Labor Position Description and Wage Range of \$13.50-\$14.50 along with a .25 per hour raise if employee returns in August through October. Motion carried.

ENGINEERING DEPARTMENT REQUEST TO ADD SEASONAL ENGINEERING INSPECTOR

Gehin

- To assist with the inspection of this year's street projects staff desires to hire a Seasonal Engineering Inspector.
- In 2019 we hired two inspectors from two different firms to assist with the inspection of street reconstruction projects.
- Give a student more opportunity to learn about the Civil Engineering Field and to assist the Village with the upcoming projects.
- There will still be the need to hire an inspector from a consulting firm for the inspection of this year's street reconstruction projects.

March 2, 2021 (Village Board Meeting)

- Proposed hourly rate of \$14-\$17 per hour, start mid-May through September, budgeted out of the street paving project.

Harris/Atwood moved to approve the Seasonal Engineering Inspector position description and wage range \$14.00-\$17.00/hour. Motion carried.

RESOLUTION 2021-04 SUPPORTING CONSOLIDATED TAX COLLECTION WITHIN BROWN COUNTY

Lange

- Since 1995, Brown County has collected first installment or payment in full tax payments on behalf of the Village.
- Beginning in 2021, the County Treasurer is requesting all local towns, villages and cities to collect their first installment or payments in full.
- Local municipalities were not notified of this change until January 2021 via email and this was not budgeted in our annual operating budget.
- Resolution is showing Village support asking Brown County Treasurer to continue to collect first installment or payment in full for 2021 taxes and to give us an additional year to plan and budget accordingly.

Discussion:

- Will this be a big change for tax payers or invisible? For the past 25 years, residents have been paying taxes downtown at the Treasurer's office. (Village has not advertised any information yet.)
- There is a lot of work to be done so it does not impact the tax payers and the Village needs more time to plan. (ie. Software costs, staff time, part-time hire)
- From a County perspective, would the overall cost be decreasing?

Harris/ Genrich moved to adopt Resolution 2021-04, Supporting Consolidated Tax Collection within Brown County. Motion carried.

CONSENT AGENDA

Green/Sampson moved to:

- Approve Village Board minutes dated 1/19/2021, 2/2/2021, 2/5/2021**
- Accept and Place on File minutes from:**
 - Historic Preservation Committee dated 8/26/2020**
 - Public Works Committee dated 1/13/2021**
 - Plan Commission dated 1/25/2021**
 - Finance/Personnel Ad Hoc Committee 11/23/2021, 2/22/2021**
- Approve accounts payable dated 1/29/21, 2/5/2021, 2/19/2021**

Motion carried.

GREEN BAY CORRECTIONAL INSTITUTE UPDATE

- Department of Corrections has made two significant requests to the Capital Improvement Plan.
- First, build a restrictive housing unit at the cost of \$5.6 million (Governor's office suggested this request be deferred).

March 2, 2021 (Village Board Meeting)

- Secondly, Governor's budget is proposing a new health services unit at GBCI at a cost of \$12.5 million.
- Recent state study overwhelmingly supportive of closing GBCI and there are low cost ways to relocate the prison.
- It is time to express our opinion & raise awareness. Board is open to ideas such as reaching out to the Governor, state legislators, and neighboring communities to share concerns and discuss opportunities.

FUTURE AGENDA ITEMS

- none

CONVENE INTO CLOSED SESSION

Sampson/ Harris moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Sampson – aye, Green - aye. Motion carried.

RECONVENE INTO OPEN SESSION

Genrich / Atwood moved to reconvene into open session. No action taken. Motion carried.

ADJOURNMENT

Harris/Dart moved to adjourn at 9:21 p.m. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk-Treasurer