

April 16, 2019 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, APRIL 16, 2019
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Harris, Genrich, Rafter, Dart, Green, Sampson,
Atwood (arrived at 6:40 pm)

Also Present: Fuller, Gehin, Beauchamp, Lange, DEO Vogel

MODIFY / ADOPT AGENDA

Harris / Genrich moved to adopt the agenda as presented. Motion carried (Atwood not present for the vote).

PRESENTATION

a. Award of Certificate of Election to Newly Elected Village President

Certificate of Election was awarded to Jim Rafter who was re-elected as Village President at the Spring Election held in the Village of Allouez on April 2, 2019 and he was sworn into office by Judge Bob Dennis.

b. Update on the GBCI Initiative by Rep. Steffen

(Atwood arrived at 6:40 pm)

Representative David Steffen provided a recap on the legislation and the issues that exist relating to Green Bay Correctional Institution

- 20% vacancy rate of Correctional Officers statewide
- At 145% capacity rate for inmates
- Safety issues
- 121 year old facility requiring \$200 million in repairs
- Taxpayers have an opportunity to build and operate a facility that saves money / an Economic Development possibility
- Joint Finance Committee meets next Wednesday at UWGB

c. Annual Metro Fire Report

Asst Fire Chief Goplin gave a power point presentation on the Green Bay Metro Fire Department updates covering 2017 and 2018

- Incident Volume
- M471 Staffing Process (added a 6th Med Unit at Station 7)
- Incident Statistics
- Current Average Response Times
- 2018 Changes (Rescue Task Force, Fiber Optic Connection, Software Upgrades)

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- 2019 Changes (New Data Capabilities, Response Volume Heat Map, Response Time Heat Mapping)
- 2019 Challenges

ANNOUNCEMENTS

- a. Joint Finance Committee Budget Hearing on April 24th at UWGB
- b. Village of Allouez retains current FEMA rating as a CRS Class 6 Community
- c. Fox River Trail Survey for assessing access
- d. Village of Allouez receives the Award of Excellence from the Wisconsin Association of Historic Preservation Commissions (for outstanding accomplishments of creating a Historic District)
- e. Project Vote Challenge Award (Village of Allouez won Gold Division for highest % of registered voters who voted April 2, 2019)
- f. Taste of Haiti Dinner at St. Matthews Parish on April 27th from 5:30 – 9:00 p.m.
- g. Myasthenia Gravis Foundation – MG Walk - May 11, 2019 at Green Isle Park – Reoccurring Event
- h. The Feminine Project Run/Walk – July 20, 2019 at Riverview Park/Resch Family East River Trail – Reoccurring Event
- i. Prescription Drop-Off Day is Saturday, April 27th from 8 am – 2 pm at the Allouez Village Hall
- j. Summer Office Hours from May 6th - September 27th will be Monday – Thursday 7 am – 4:30 pm and Friday 7 – 11 am
- k. Spring Curbside Collection Extended to April 21st

Rafter

- Governor Evers declared April 21-27 Municipal Treasurers Appreciation Week

PUBLIC APPEARANCES

Judy Poh, 2375 Riverside Drive

- Thanked the Village for use of the Community Center for their annual Historical Allouez Society Book Sale. It was a wonderful sale that increased their profits by one third, they sold over 1000 books.

Jim Orourke, 2339 Oakwood Avenue

- Requested a review of the TID budgeting and bonding process be placed on the next agenda.

RESOLUTIONS AUTHORIZING THE ISSUANCE AND SALE OF \$5,665,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2019A

Greg Johnson, Ehlers, explained the pre-sale report for G.O. Corporate Purpose Bonds (the process, financial implications and required resolutions by project).

- a. Resolution 2019-06, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,730,000 for Street Improvement Projects

Genrich / Atwood moved to adopt Resolution 2019-06, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,730,000 for Street Improvement Projects. Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Green – aye, Sampson – aye. Motion carried.

- b. Resolution 2019-07, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$270,000 for Parks and Public Grounds Projects

Sampson / Dart moved to adopt Resolution 2019-07, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$270,000 for Parks and Public Grounds Projects. Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Green – aye, Sampson – aye. Motion carried.

- c. Resolution 2019-08, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,020,000 for Sewerage Projects

Sampson / Harris moved to adopt Resolution 2019-08, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,020,000 for Sewerage Projects. Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Green – aye, Sampson – aye. Motion carried.

- d. Resolution 2019-09, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,070,000 for Water System Projects

Harris / Genrich moved to adopt Resolution 2019-09, Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,070,000 for Water System Projects. Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Green – aye, Sampson – aye. Motion carried.

- e. Resolution 2019-10, Initial Resolution Authorizing \$575,000 General Obligation Bonds for Community Development Projects in Tax Incremental District No. 1

Harris / Atwood moved to adopt Resolution 2019-10, Initial Resolution Authorizing \$575,000 General Obligation Bonds for Community Development Projects in Tax Incremental District No. 1. Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Green – aye, Sampson – aye. Motion carried.

- f. Resolution 2019-05, Providing for the Sale of \$5,665,000 General Obligation Corporate Purpose Bonds, Series 2019A

Genrich / Atwood moved to adopt Resolution 2019-05, Providing for the Sale of \$5,665,000 General Obligation Corporate Purpose Bonds, Series 2019A. Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Green – aye, Sampson – aye. Motion carried.

FAÇADE IMPROVEMENT PROGRAM RULES AND POLICIES

Dart / Green moved to approve amendments to the Façade Improvement Program application to include language regarding the timeline a grantee has to provide evidence of project completion, eliminate the submission dates and include language to allow any outstanding projects to submit receipts within 2 years from today. Motion carried.

CITIZEN AND VILLAGE TRUSTEE APPOINTMENTS TO VILLAGE COMMITTEES / BOARDS / COMMISSIONS

Atwood / Green moved to appoint the following:

BOARD OF APPEALS

Gary Straughan (04/30/20)
Matt Clark (1st alt to reg) (04/30/22)
Jason Albertz (2nd alt to 1st alt) (04/30/21)
_____ (2nd alt) (04/30/20)
_____ (3rd alt) (04/30/21)

BOARD OF ETHICS

Bob Kapla (04/30/22)

ECONOMIC DEVELOPMENT COMM.

Matthew Honold (1st alt to reg) (04/30/22)
Andrew Fabry (04/30/22)
Dan Fox (2nd alt to 1st alt) (04/30/22)
Matthew Geimer (reg to 2nd alt) (04/30/20)
----- vacant ----- (3rd alt) (04/30/21)

HISTORIC PRESERVATION COMMITTEE

Cecile Faller (04/30/22)
Dena Mooney (04/30/22)

PARK, RECREATION & FORESTRY

Angela Kowalzek-Adrians (04/30/22)
----- vacant ----- (04/30/22)

BOARD OF REVIEW

----- vacant ----- (04/30/21)
Matt Clark (04/30/21)
Clarence Matuszek (04/30/21)

PLAN COMMISSION

Wes Kornowske (04/30/22)
James Wheeler (04/30/22)
Jason Albertz (2nd alt) (04/30/22)

PUBLIC WORKS COMMITTEE

Rick King (04/30/22)

BOARD APPOINTMENTS TO COMMITTEES/COMMISSIONS

Public Works Committee

Lynn Green (04/30/20)
Jim Rafter (04/30/20)
Jim Genrich (04/30/20)

Economic Development Committee

Penny Dart (04/30/20)

Plan Commission

Penny Dart (04/30/20)

Historic Preservation Committee

Jim Genrich (04/30/20)

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Room Tax Commission

Matthew Harris (04/30/20)

Central Brown County Water Commission

(Trustee) Chris Sampson (04/30/20)

(Trustee) Lynn Green – alternate (04/30/20)

Brown County Planning Commission Board of Directors

Matthew Harris (04/30/20)

Jim Rafter - alternate (04/30/20)

Park, Recreation & Forestry

Rob Atwood (04/30/20)

Upon the vote, the motion carried.

BROWN COUNTY TAX COLLECTION AGREEMENT

Green / Dart moved to approve the Brown County Tax Collection Agreement for December 2019 to February 2020 for tax collection services. Motion carried.

POSSIBILITY OF TRANSFERENCE OF ONE OR MORE AVAILABLE RESERVE “CLASS B” LIQUOR LICENSES FOR FUTURE PURCHASE BY ASHWAUBENON

The Village of Ashwaubenon has met its liquor license quota and reserve limits and asked if there would be a possibility of the Village of Allouez entertaining the transference of one or more of its available reserve “Class B” liquor licenses for future purchase by Ashwaubenon.

Economic Development Committee discussed the request at their last meeting with a recommendation to gather information and bring back to their next meeting for a recommendation.

Discussion:

- We have 14 regular licenses, plus 9 reserve licenses. We are only allowed to sell 3 reserved licenses.
- What are our needs for the future if/when GBCI were to be decommissioned?
- What are other communities charging (minimum allowed is \$10,000)?
- Can license be sold with contingencies?
- Number of reserve license allowed per municipality is increased by one for each increase of 500 in population.

Green / Dart moved to postpone to May 7th allowing the Economic Development Committee to review information gathered and make recommendation to the Village Board. Motion carried.

PUBLIC WORKS COMMITTEE MINUTES FROM APRIL 10, 2019

a. 2019 Leak Detection Proposal

The Public Works Committee recommended the Village Board award the leak detection project to the low bidder, Utility Service Associates in the amount of \$7,650.00.

Sampson / Dart moved to accept the recommendation of the Public Works Committee. Motion carried.

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b. 2019 Reservoir Inspection Proposal

The Public Works Committee recommended the Village Board award the reservoir inspection project to the low bidder, Water Tower Clean & Coat, Inc. in the amount of \$2,200 for 141 VandeHei Road, \$1,800 for 3211 Libal Street, \$1,800 for 821 Dauphin Street and \$1,800 for 717 Kalb Street.

Genrich / Harris moved to accept the recommendation of the Public Works Committee. Motion carried.

c. 2019 Street Reconstruction Bids

The Public Works Committee recommended the Village Board allow PTS Contractors to withdraw their bid because of an error and keep their bond.

Sampson / Genrich moved to accept the recommendation of the Public Works Committee. Motion carried.

The Public Works Committee recommended the Village Board proceed with the projects and accept low bidder, Carl Bowers & Sons in the amount of \$1,833,319.55 for Contract AL-2019-02 and low bidder, Dorner Inc. in the amount of \$2,160,718.50 for Contract AL-2019-01.

Genrich / Dart moved to accept the recommendation of the Public Works Committee. Motion carried.

d. 2019 Village Project Bonding

The Public Works Committee recommended the Village Board consider the \$5,527,749.00 bonding with additional information being provided by Beauchamp and Ehlers at the Village Board meeting.

No action required (approved earlier on the agenda).

RESOLUTIONS THE LEAGUE ENCOURAGES MUNICIPALITIES TO PASS SUPPORTING MUNICIPAL ITEMS IN GOVERNOR EVERS' BUDGET

The League of Wisconsin Municipalities are encouraging municipalities to pass the following resolutions urging the Legislature to retain several items helpful to municipalities that Governor Evers' included in his state budget proposal:

- a. Support for Shared Revenue Funding Increase
- b. Support for Increased Levy Limit Flexibility
- c. Support for Fixing the State's Transportation Funding Shortfall and Increasing Local Transportation Aids
- d. Support for Closing the Dark Store and Walgreens Property Tax Loopholes and Stopping the Shift

Genrich / Dart moved to have staff draft them in resolution format and bring back. Motion carried.

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PRELIMINARY COMBINATION CSM FOR PARCELS AL-1516 AND AL-1517

Fuller

- Combining the parcels would result in 2 primary structures on one lot making it nonconforming for a parcel zoned for single family.
- Property owner discussed the possibility of combining two lots and moving the lot line 5' to the south to make it a conforming single family lot.
- Would not recommend approval. Look at options and bring back to the Board.

Green / Harris moved to send recommendation to Brown County explaining this would make the lot more nonconforming and suggest Brown County table until the project takes off. Motion carried.

ARBOR DAY PROCLAMATION

The Village of Allouez proposed claiming May 2, 2019 as Arbor Day urging all citizens to support efforts to care for our trees and woodlands, to support our Village's urban forestry program and to urge all citizens to plant trees to promote the well-being of present and future generations.

Green / Harris moved to approve the Arbor Day Proclamation. Motion carried.

CONSENT AGENDA

Harris / Dart moved to:

a. Approve operator's licenses for:

Colton J. Liebe, 2082 S Oneida Street, Green Bay, WI 54304

Bridgett L. Krumpos, 1215 Brosig St. #3, Green Bay, WI 54311

Orlando Puc, 216 S Fisk Street #2, Green Bay, WI 54303

Hipolito Herrera, 1707 Tenth Avenue, Green Bay, WI 54304

Victoria A. Krouth, 1238 O'Keefe Court, De Pere, WI 54115

April A. Vanderheyden, 605 E Pearl Street #5, Seymour, WI 54165

Lisa J. Lemon, 257 East River Drive #10, DePere, WI 54115

b. Approve Village Board minutes dated 03/05/19 at 5:45 pm, 03/05/19 at 6:30 pm, 03/19/19

c. Accept and Place on File minutes from:

i. Economic Development Committee dated 02/01/19

c. Approve accounts payable dated 03/01/19, 03/08/19, 03/14/19, 03/15/19, 03/27/19, 04/05/19

Motion carried.

WEDC GRANT REPORT

Fuller applied for and received a Community Development Investment Grant through WEDC for 25% of a projects total construction costs up to \$250,000. We received the full amount of \$250,000 to go towards the construction of Zambaldi Brewery and the related commercial space on that site.

FUTURE AGENDA ITEMS

- None

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ADJOURNMENT

Dart / Atwood moved to adjourn at 8:35 p.m. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer