

December 19, 2017 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, DECEMBER 19, 2017
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Harris, Genrich, Atwood, Rafter, Dart, Green
Also Present: Fuller, Berndt, Lange, DEO Vogel

MODIFY / ADOPT AGENDA

Atwood / Green moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

- a. 2018 Dog Licenses Available
- b. Holiday Hours

Berndt

- Weather forecast for later this week is calling for a significant snowfall. We are coordinating with the neighboring communities and looking at the possibility of a snow emergency on Thursday and Friday. If that happens it will be posted.

Harris

- Frenzy on the Fox is being held on Friday, January 12, 2018

PUBLIC APPEARANCES

Jim Orourke, 2339 Oakwood Avenue

- Believes TID#1 is failing financially and is concerned how funds are being used
- Requested to speak during items #6 and #8

CLOSING DATE OF OLD VILLAGE HALL PROPERTY AT 1649 & 1677 S WEBSTER AVENUE

Genrich / Green moved to approve extension of closing date for property at 1649 & 1677 S. Webster Avenue from December 31, 2017 to February 28, 2018 as requested by the buyer in order to allow them the opportunity to obtain alternate means for financing the project. Motion carried.

SCHEDULE PUBLIC HEARINGS

- a. APPROVAL OF AMENDMENT TO ARTICLE III OF CHAPTER 475 OF THE VILLAGE ORDINANCES, DISTRICT REGULATIONS
- b. APPROVAL OF AMENDMENT TO ARTICLE VII OF CHAPTER 475 OF THE VILLAGE ORDINANCES, CONDITIONAL USES

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c. APPROVAL OF AMENDMENT TO CHAPTER 248 OF THE VILLAGE ORDINANCES, HISTORIC PRESERVATION

Trevor

- Amending Chapter 475 is a stop-gap solution to allow for more mixed-use development
- Amending Chapter 248 is to clean up wording regarding a locally designated structure or district

Genrich / Green moved to open the meeting for public comment. Motion carried.

Jim Orourke, 2339 Oakwood Avenue

- It is important to hold a hearing and that the public be notified a hearing is taking place

Green / Dart moved to return to regular order of business. Motion carried.

Genrich / Dart moved to schedule public hearings on January 16, 2018. Motion carried.

LISTING CONTRACT FOR PARCELS AL-44, AL-44-1 AND AL-45

Dart / Harris moved to extend listing contract with James Wheeler for Parcels AL-44, AL-44-1 and AL-45 from December 30, 2017 to June 30, 2018. Motion carried.

SERVICES FEE PROPOSAL FOR CONCEPTUAL STREET VIEW DESIGN OF WEBSTER AVENUE AND ST. JOSEPH STREET

Green / Genrich moved to approve the Services Fee Proposal (from Somerville for \$10,000).

Discussion:

- Is the 10% markup for document submittal/approval fees standard
- This is a guide which provides us with ideas, nothing that must be done

Harris / Green moved to open the meeting for public comment. Motion carried.

Jim Orourke, 2339 Oakwood Avenue

- Pay Somerville whatever it costs to include the arboretum trail going down to Riverside Drive and also have them look at doing a study along Riverside Drive
- Fund Phase III to complete the Corridor Study

Dart / Genrich moved to return to regular order of business. Motion carried.

Upon the vote, the motion carried to approve the services fee proposal as submitted.

APPROVAL OF CSM FOR PROPERTY LOCATED ON THE SOUTHWEST CORNER OF DU CHARME LANE AND MIRAMAR DRIVE

Genrich / Green moved to approve the CSM for John & Kathleen Schumacher subject to contingencies submitted by Brown County being met. Motion carried.

DPW JOB DESCRIPTION

Lange

- With the pending retirement of Berndt, the Director of Public Works job description was reviewed. Changes include:
 - o Consolidation of some of the duties and responsibilities and lists them in a more prioritized fashion.
 - o Minimum years of supervisory work experience under Position Qualifications was reduced from 10 years to 5-7.

Discussion:

- Questioned the wording “in responsible charge as a Registered Professional Engineer” (Berndt – that is normally how it is worded)
- Position qualifications. Reducing years of supervisory experience required would open it up to more candidates to choose from. (Berndt – with a higher level of supervisory work experience they tend to have more experience and leadership skills to continue programs we face as a community - reconstructing streets, utilities and other things we have to do.
- Is a registered professional engineer in Wisconsin necessary or could we list as preferred so we aren’t limiting ourselves? (Berndt – if they aren’t a PE we will be contracting out for engineering work we currently do ourselves and are able to submit directly to the state. A PE also has a different level of authority.)
- Under Supervision/Decision Making, should specific number of employees supervised be listed? Number could change in the future and would require a job description update. List as currently 18 employees to give a point of reference for the applicant?

Harris / Dart moved to approve the Director of Public Works job description with the slight modifications discussed. Motion carried.

AMENDING SECTION 151-10 BEEKEEPING (from 12/05/17)

Discussion:

- Intent was to move forward to allow on private property
- Don’t allow hives on the lot line. Bees come in and out of the hive - someone on the next lot could have a bee allergy and it isn’t fair to neighboring properties.
- Staff to look into how other communities specify where hives can be located in a yard
- Should the date in section B6 on page 2 be modified from June 30th
- Bring back an amended ordinance for consideration

VILLAGE PRESIDENT SALARY

Harris

- Due to the time and effort involved by the Village President, a salary increase was discussed during the 2016 and 2017 budget workshops to be effective in April 2019.
- Survey was taken of other communities to determine average gap between trustee and president compensation (Allouez is currently 24% - others were anywhere from 29 and 112%).

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- Could potentially offset an increase in the president position salary by a decrease in the trustee positions salary. Dropping six trustee salaries by \$232/yr would leave \$1400 for an increase in the president salary, providing a gap of 53.8% in line with other municipalities.
- Requires an ordinance change
- Clerk to verify when an increase or decrease can go into effect and will bring back to the Board

FUTURE AGENDA ITEMS

- Amending Section 151-10, Beekeeping
- Village President Salary

ADJOURNMENT

Genrich / Dart moved to adjourn at 7:35 p.m. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer