

MINUTES
PUBLIC WORK'S COMMITTEE MEETING
Wednesday, February 15, 2017
5:30 P.M., Allouez Village Hall

*Present: Jim Rafter, Rick King, Jim Genrich, Lynn Green, Craig Berndt, and
Brad Lange.*

Excused: Clarence Matuszek

1. MODIFY/ADOPT AGENDA

*Green/Genrich moved to approve the agenda with the following modification;
item 9 will be new 5(a). and agenda numbers 8 and 10 be postponed until the
next Public Works meeting.*

All ayes

2. APPROVE MINUTES from the January 11, 2016 meeting.

King/Rafter moved to approve the January 11, 2017 minutes. All ayes

OLD BUSINESS:

3. DISCUSSION/ACTION: NORTH RIVERSIDE DRIVE PEDESTRIAN
CROSSING (DPW Berndt).

*Discussion: Berndt shared with the committee his recent meeting with the
WiDOT regarding the location of the north crossing. It is recommended by the
WiDOT to place the north crossing near Marine Street. Berndt recommended
using Mead & Hunt to do the preliminary engineering work since they are doing
the south crossing on Riverside Drive and are experienced in working with
WisDOT requirements. The preliminary engineering will be about \$5,000 and
can be paid for out of the engineering department budget. Berndt also explained
that we will still need to go through the process of meeting all the warrants such
as foot traffic of 20 persons an hour, and the design phase of the project. Berndt
also recommended considering use of the allocated funds for the south crossing
for engineering for the north crossing given that WisDOT is likely to fund the
south crossing.*

*Motion by Genrich, second by King "to recommend to the village board
proceeding with Mead & Hunt and to invite them to the next Public Works
Meeting." All ayes*

4. DISCUSSION/ACTION: WEBSTER SRTS PROJECT UPDATE (DPW
Berndt).

Discussion: Berndt gave an update on the Safe Routes to School project which included the need for approval of the temporary easement plats by the village board, use of an independent DOT approved firm to negotiate procurement of all easements, and the bid date of the project has been moved back to January 2018 with completion of the project in 2018. The next public information meeting with likely take place in May/June 2017. The project construction will be coordinated with Webster School summer vacation if possible. No action is required by the committee at this time.

5. DISCUSSION/ACTION: BOWERS LATERAL INSURANCE CLAIM RESPONSE (DPW Berndt).

Discussion: Berndt explained that in 2 cases the village participated in reimbursing residents for part of the cost of a sanitary lateral replacement (Quincy Court and Mission Road). In both cases the village was in part responsible for the significant cost of the new laterals because of a failed backlot sewer or long laterals needed to reach a sanitary sewer because a sewer was not available near the homes. The residents were not the cause of the increased cost.

The Bower claim is a maintenance issue on a private lateral and not a village caused situation. Maintenance of a lateral is the responsibility of the homeowner per village policy. The Bower lateral is apparently defective allowing tree roots to enter and plug the lateral. Though a previous repair was completed by Bower, it required a second repair which was to replace the lateral on private property. The tree, which the village is planning to remove this summer at its cost, is not the cause of the failure. It is the lateral failure that allowed the root growth. The village televised the public side of the lateral and did not find it defective. If during televising that it is determined that the public side is defective, then the village would pay for the repair cost of the public side.

Committee members stated they wished they could participate in the cost, but would be setting precedent for future replacement of private laterals when maintenance is required.

Mr. Bower asked for village sharing in the replacement cost.

The village's insurance carrier also denied the insurance claim for lateral replacement.

*Motion by Green, second by Genrich **"to recommend to the village board to stick to village policy and not reimburse Mr. Bower."** All ayes*

5.a. Formerly agenda item 9. DISCUSSION/ACTION: T. GISZACK REQUEST FOR SIGNAGE ON WEBSTER AVENUE FOR RESIDENTS SHOVELING SNOW.

Discussion was held on Mr. Giszack's request for signage on Webster Ave. during snow removal by the residents. Berndt had contacted Brown County Highway Public Works Director and was informed that any signage would have to follow the Federal Highway MUTCD code. Other options might include widening the existing sidewalks for better access and room to work, and perhaps the village performing the snowplowing.

It was also discussed that public announcements we can do will help bring awareness.

No action was proposed on this topic as there are no simple solutions.

NEW BUSINESS:

6. DISCUSSION/ACTION: 2016 STORMWATER ANNUAL REPORT (DPW Berndt).

Berndt gave an update on the annual report. The village storm water ordinances for construction site erosion control and for post-construction stormwater management have been updated and noted in the report. Two additional stormwater treatment ponds have been identified on Riverside Drive and will be part of the reconstruction of Riverside Drive in the future. An update of the current stormwater management plan will be done shortly. This update is to incorporate any changes resulting from the Fox River TMDL.

*Motion by Genrich, second by King to “**recommend to the village board approval of the 2016 Stormwater Annual Report.**” All ayes.*

7. DISCUSSION/ACTION: BROWN COUNTY HIGHWAY DEPT DRAFT CONTRACT FOR JOINT PROJECTS (DPW Berndt).

Berndt provided an update on the negotiations that have taken place with Brown County and the area public works directors. See attached memo.

It was suggested that Berndt include sidewalks as a negotiated item per project and to include this in the draft agreement. This request will be sent to Brown County.

8. DISCUSSION/ACTION: DISCUSSION ON SIDEWALK SNOWPLOWING POLICY (C. Matuszek)

Moved to the next Public Works Committee meeting

9. DISCUSSION/ACTION: T. GISZACK REQUEST FOR SIGNAGE ON WEBSTER AVENUE FOR RESIDENTS SHOVELING SNOW (Administrator Lange).

Moved to agenda item 5(a)

10. DISCUSSION/ACTION: PRELIMINARY CONSTRUCTION COSTS FOR SIDEWALK PLAN (C. Matuszek).

Moved to the next Public Works Committee meeting

DISCUSSION:

11. DISCUSSION: CBCWA LETTER TO GREEN BAY WATER DEPT (DPW Berndt).

Provided for information purposes.

12. ADJOURNMENT

Motion by King, second by Rafter to adjourn at 6:38pm. All ayes

Minutes by B. Lange and C. Berndt, February 27, 2017