

July 7, 2015 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, JULY 7, 2015
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Gast called the meeting to order at 6:40 pm

Present: Harris, Atwood, Rafter, Gast, Dart, Green, Dennis
Also Present: Lange, Berndt, Clark, Fuller, DEO Loppnow

MODIFY / ADOPT AGENDA

Gast / Rafter moved to adopt the agenda as modified. Move item #9, Noise Variance Permit for Hops on the Hill at Heritage Hill to #5a. Motion carried.

ANNOUNCEMENTS

Fuller

- Farmers Market begins Thursday from 4 – 7 pm in the Bellin parking lot
- Fort Howard Guard House Grand Opening will be held Saturday at Heritage Hill from 10 am – 4:30 pm

PRESENTATION

- a. Girl Scout Troop 4276 – educating the public on the 15 mph speed limit in school zones while children are present

Robin Raj, Girl Scout Leader

- For their Silver Award, they have to come up with an issue in the community that they feel is serious and that they believe they can have a long term impact on.
- Troop 4276 consists of Grace O'Mally, Seela Raj, Micah Dennis, Maggie De Baere, Rachel Johnson and Madeline Darling (Darling was not present).
 - o They explained that people are not slowing down when driving past their school and proposed posting signs that are more visible to fix the problem and keep the students safe. They provided facts regarding speed limits when children or students are present and that drivers must stop for crossing guards when they are on the streets with their stop signs. They came across many ideas for the front of their school, but the one they would like to enforce is a Radarspeed sign which tracks vehicle speed. It costs between \$2000 and \$3000 dollars for a portable and \$5000 - \$12000 for trailer mounted. The current signs are far from the school and not noticeable by those driving by. They would like to enforce the idea that a radar sign be put outside of St. Matthews School on S. Webster Avenue and asked how to administer the next step in this project.

- b. Corridor Study by Graef

Stephanie Hacker, Tanya Fonseca and Larry Witzling provided presentation and explained

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- process and timeline
- project area (covers Webster Avenue and Riverside Drive from the Green Bay border to 172)
- streetscape recommendations
- how public engagement ultimately shaped what they brought for development scenarios
- project goals (destinations and focal points)
- improving east / west connectivity
- the strong interest in mixed use redevelopment opportunities
- development scenarios
- implementation
- recommendations:
 - o incorporate the Corridor Plan as an amendment to the Comprehensive Plan
 - o update zoning and land division ordinance to include districts for uses in existence along the corridor (institutional zoning and a conservation district)
 - o look at how land division is approved (should be approved by the municipality and consistent with comp plan).

Gast proposed:

- 1) put the Corridor Study on the website, 2) circulate the Corridor Study to the Economic Development Committee, Historic Preservation Committee, Plan Commission, Allouez Business Association, Public Works Committee and the Park, Recreation & Forestry Committee for their input before the first Village Board meeting in September, 3) provide opportunity for the public to be heard and Board discussion at the first Village Board meeting in September, 4) formally adopt or amend the Corridor Study at the second Village Board meeting in September and also amend the Comprehensive Plan to make the Corridor Study part of the Comprehensive Plan.

PUBLIC APPEARANCES

Becky Nyberg, 214 Simonet Street

- Thanked the Board for supporting the path along 172, it is wonderful and it is being used.
- Concerned with the traffic signals when trying to cross Riverside and recommended Portable Pedestrian Crossing Signals be added before someone gets hurt trying to figure out the traffic.
 - o Dan Segerstrom, WisDOT believes the new signals, being installed next year as part of the highway safety improvement program project will have Ped Heads, but doesn't believe the existing traffic signals are properly wired to add them now.

Jim O'Rourke, 2339 Oakwood Avenue

- Encouraged the Board to authorize funding for Graef to go ahead and finish the Corridor Study for the next phase - from 172 to the village limit.

RECOMMENDATION TO WISDOT REGARDING RIVERSIDE DRIVE CSS PROJECT IMPROVEMENTS

Discussion:

- time frame
- postpone to the next meeting in July or schedule a special meeting before then to discuss the issues in more detail

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- Put together priority list of elements that need to be decided on that date

Gast / Harris moved to postpone for further discussion at the July 21st meeting at 5:15 pm. Motion carried.

APPROVAL OF ONGOING SERVICES AGREEMENT WITH GRAEF

Gast / Harris moved to approve the time and materials contract as presented and have staff commission a fixed price proposal from Graef for the next phase of the Corridor Study. Motion carried.

REQUEST FROM THE GREATER GREEN BAY CHAMBER – CURRENT YOUNG PROFESSIONALS FOR A TEMPORARY CLASS “B” LICENSE TO SELL FERMENTED MALT BEVERAGES AT RIVERVIEW PARK AND TO WAIVE FEE FOR USE OF THE FACILITY DURING THEIR CURRENT KICKBALL CLASSIC ON AUGUST 15, 2015

Discussion:

- Waiving of the fee / Are we setting a precedent? (re-occurring event)
- Have Park & Rec look at whether we should establish policy in that regard

Dart / Green moved to approve the request for a temporary Class “B” license and waiving of the facility use fee. Motion carried.

NOISE VARIANCE PERMIT FOR HOPS ON THE HILL AT HERITAGE HILL, 2640 S. WEBSTER AVENUE FROM 6 – 9 PM ON JULY 23, 2015

Kathleen Gussert

- 8th annual Hops on the Hill. They are requesting a noise variance to allow live music from approximately 6 – 8 on July 23rd.

Rafter / Dart moved to grant the noise variance as requested. Motion carried (Gast abstained).

BIKE AND PED COMMITTEE

Green / Harris moved to approve the creation of the ad hoc committee, its members and with them being charged to create a Comprehensive Bicycle and Pedestrian Plan for the Village as recommended by Fuller. Motion carried.

REVISED CONTRACT FOR BROWN COUNTY FLOODPLAIN MANAGEMENT ASSISTANCE

Dart / Harris moved to approve the contract provided that the Village of Allouez phone, fax and email are included within the final version of the contract. Motion carried.

AWARD OF BID FOR ANNUAL STREET PAVING MAINTENANCE CONTRACT

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Rafter / Harris moved to approve the contract with Northeast Asphalt and the execution thereof. Motion carried.

HISTORIC PRESERVATION MINUTES FROM MAY 27, 2015

- a. recommendation to approve staff drafting a letter of intent and soliciting estimates from the University of Wisconsin-Milwaukee and Legacy Architecture for performing the work to nominate the Miramar Drive Residential Historic District and two individually eligible listings, 3430 Langlade Road and 2568 S. Webster Avenue, to the National Register of Historic Places.

Green / Dart moved to proceed as recommended by Historic Preservation Committee. Motion carried.

REQUEST FROM LEAGUE OF WISCONSIN MUNICIPALITIES TO CONTACT OUR STATE LEGISLATORS AND ASK THEM TO SUPPORT ELIMINATING THE PROPOSED CAP ON THE HISTORIC PRESERVATION TAX CREDIT PROGRAM AND THE JOBS CLAW BACK (recommendation from League)

Gast / Dart moved to contact our state legislators asking them to support eliminating the proposed cap on the Historic Preservation Tax Credit Program and the Jobs Claw Back as requested by the League. Motion carried.

PERFORMANCE EVALUATION FORMS

Gast / Rafter moved to defer to the Village Administrator in terms of selection of the evaluation form. Motion carried.

CONSENT AGENDA

Dennis / Atwood moved to:

- a. **Approve operator's licenses for:**
Robert W. Loberger, 2304 Serenade Lane, Green Bay, WI 54301
Katie I. Pavelka, 413 Dauphin Street, Green Bay, WI 54301
Kathryn M. Scheuneman, 733 S. Clay Street, Green Bay, WI 54302
Samantha J. Farah, 903 Smith Street, #2, Green Bay, WI 54302
Valerie K. Thompson, 606 Greene Avenue, Green Bay, WI 54301
- b. **Approve Village Board minutes dated 06/02/15 (6 pm), 06/02/15 (6:30 pm), 6/16/15**
- c. **Accept and Place on File minutes from:**
i. **Plan Commission dated 06/22/15**
ii. **Economic Development Committee dated 06/05/15**
iii. **Board of Review dated 06/03/15**
iv. **Public Works dated 06/11/15**
- d. **Approve of accounts payable dated 05/29/15, 06/05/15, 06/12/15, 06/19/15, 06/26/15**

Motion carried.

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CONVENE INTO CLOSED SESSION

Atwood / Rafter moved to convene into closed session pursuant to Wis. Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Statute 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote: Harris - aye, Atwood - aye, Rafter - aye, Gast - aye, Dart - aye, Green - aye, Dennis - aye. Motion carried.

RECONVENE INTO OPEN SESSION

Harris / Atwood moved to reconvene into open session. Motion carried.

Rafter / Harris moved to move Trevor Fuller from orientation to regular employee status. Motion carried.

Dennis / Green moved to move Kevin Wieland from orientation to regular employee status. Motion carried.

Harris / Atwood moved to approve renewal of dental insurance with Delta Dental based upon a 2% increase in the premium. Motion carried.

ADJOURNMENT

Dennis / Green moved to adjourn at 9:15 pm. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer