

September 1, 2020 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING (Virtual Meeting)
TUESDAY, SEPTEMBER 1, 2020
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Dart, Green, Genrich, Atwood, Rafter,
Harris (arrived at 6:33 p.m.)

Also Present: Lange, Clark, Beauchamp, Fuller, Gehin

Excused: Sampson

MODIFY / ADOPT AGENDA

Atwood / Genrich moved to adopt the agenda as presented. Motion carried (Harris not present for vote).

ANNOUNCEMENTS

(Harris arrived at 6:33 p.m.)

- a. Public Hearings will be held on September 15th to consider rezoning of 2143 S. Webster Avenue and 917 & 923 Derby Lane
 - Correspondence from Clarence Matuszek requested a better description of the proposed change
 - o Fuller explained 2143 S. Webster is a rezone from a Community Center building which is Village owned to Commercial Office Use and 917 & 923 Derby is going from a Mixed Use District to a Multi-family District
- b. 2021 Budget Schedule

Clark

- Per Recreation Coordinator Matt Hahn, Summer Camp went very well and a lot of positive comments were received from the parents on our Facebook page.

PUBLIC COMMENT

Correspondence was received from:

- Rebecca Nyberg and Anneliese Waggoner in support of sidewalks on Beaumont Street and Roselawn Boulevard (agenda item #5)
- Clarence Matuszek:
 - o Requesting a better description of rezoning hearing requests (agenda item #3a) and borrowing to purchase land (agenda item #7)
 - o Asking that attachments posted on our website be displayed upright
 - o Feels more information is needed (agenda item #9)

All of which were addressed during the agenda item in question.

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SIDEWALK CLEARING CODE (from 08/18/20 - S. Gehin)

Atwood / Genrich moved to approve recommendation on sidewalk clearing as follows:

(Continuous Improvement Committee Recommendation with Exception of Problem Area Sidewalk)

Approximate Village Cost +/- \$25,000/yr

- **All Snowfall Events – Village clears Village owned properties, roundabouts and problem area sidewalk (Riverside Dr., Webster Ave., Allouez Ave. and Brookridge St.)**
- **6” or Greater - Village clears all other sidewalk. Less than 6” abutting property owner responsible for the clearing of the sidewalk.**

Regardless of the selected option above, adjacent property owner required to keep sidewalk clear of snow and ice after Village sidewalk snowplowing. Residents have 48 hours after a snowstorm to complete sidewalk shoveling.

Upon the vote, the motion carried.

RESOLUTION 2020-25, WEARING OF FACE COVERINGS IN ALLOUEZ (from 08/18/20)

Green / Harris moved to adopt Resolution 2020-25, Wearing of Face Coverings in Allouez. Motion carried.

RESOLUTION AUTHORIZING BORROWING OF ONE MILLION THREE HUNDRED SEVENTY FIVE THOUSAND DOLLARS FROM THE TRUST FUNDS OF THE STATE OF WISCONSIN FOR THE PURPOSE OF FINANCING THE PURCHASE OF LAND FOR TID DEVELOPMENT PROJECT

Rafter explained, in 2015, a Corridor Study was done which became part of our Comprehensive Plan. In 2018 we had a streetscape created for Webster Avenue. When the property at the northeast corner of E St. Joseph Street and S Webster Avenue went up for sale earlier this year, the Village made an offer of 1.35 million to ensure that our vision would be carried out. We closed on the property on Friday and will be borrowing for the purchase until we can turn it over to a developer. Proposals are being accepted from developers to redevelop the property in line with our Comprehensive and Streetscape Plans.

Harris / Genrich moved to adopt resolution authorizing borrowing of One Million Three Hundred Seventy Five Thousand Dollars from the State Trust Fund for the purpose of financing the purchase of land for TID development project.

Rafter read the following:

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The following preamble and resolutions were presented by Trustee _____ and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the Village of **Allouez**, in the County(ies) of **Brown**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Million Three Hundred Seventy Five Thousand And 00/100 Dollars (\$1,375,000.00)** for the purpose of **financing the purchase of land for TID development project** and for no other purpose.

The loan is to be payable within **10** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **3.00** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the Village of **Allouez**, in the County(ies) of **Brown**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the Village of **Allouez** by such loan from the state be applied or paid out for any purpose except **financing the purchase of land for TID development project** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the president and clerk of the Village of **Allouez**, in the County(ies) of **Brown**, Wisconsin, are authorized and empowered, in the name of the Village to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the Village pursuant to this resolution. The president and clerk of the Village will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Village forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Upon a roll call vote: Dart – aye, Green – aye, Genrich – aye, Atwood – aye, Harris – aye, Rafter – aye. Motion carried.

2021 STREET RECONSTRUCTION – PROPOSED ROADWAY WIDTHS AND CONSIDERATION OF SIDEWALK

Green / Dart moved to open the meeting for public comment. Motion carried.

Heather Gentry, 249 Kenney Street

(member of Parks, Recreation & Forestry Committee, President of the Green Bay Bicycle Collective and was on the Ad Hoc Bike & Ped Committee to draft the Bike & Ped Plan that was approved in 2017)

- Had questions and concerns with the potential of leaving sidewalks out of the reconstruction project on Beaumont Street and Roselawn Boulevard.
- The 2017 Bike & Ped Plan recommended installing sidewalks during reconstruction projects to save money.
- What would be the timeline for sidewalks to be put in if not during reconstruction?
- She is in favor of these sidewalks being installed during reconstruction of these streets.

Becky Nyberg

- Requested an explanation of what is being proposed.
- Feels all modes of transportation need to be considered equally.
- If the sidewalks are not installed this year, when will they be?
- The Bike & Ped Committee were really strategic, didn't ask for sidewalks on every street, but felt these two streets need them.
- Concerned that the sidewalk portion was thrown out and used as a scapegoat for the price of the project.

Correspondence from Anneliese Waggoner

- She is also in favor of sidewalks on Beaumont Street and Roselawn Boulevard and agreed with comments made in Nyberg's email.

Atwood / Harris moved to return to regular order of business. Motion carried.

Gehin

- Do we proceed with sidewalk on Beaumont Street and Roselawn Boulevard?
 - o Bike and Ped Plan sidewalk is shown to be part of a future project. Believes if constructed, should be on the west side of Beaumont Street to coincide with the sidewalk on St. Matthews. Cost: approximately \$150,000
 - o When project was scoped it did not include sidewalk.
 - o If money isn't available now, we could design for construction of a sidewalk in the future. There would be a slight increase to our consultant fees to design for it. \$6,000
 - o If we wish to bid the project and have sidewalk construction as an alternate to the project with plans for a retaining wall and design of curb ramps would cost approximately \$12,000 - \$18,000.
 - o Suggested we design to accommodate for sidewalk in the future and wouldn't need an alternate to the contract (don't need in the plan).
 - o Because of the narrow Beaumont Street right-of-way it would require we shift the existing center line east 2' for a proper boulevard width.
 - o Recommended whether Roselawn Boulevard is constructed next year or in the future, it should be on the north side with one curb ramp. We would need to narrow the median by 2' to provide a proper boulevard width on the north side. Estimated cost would be \$100,000.
- Do we narrow Roselawn Boulevard?
 - o Outside of the center island we have an existing 37' width from back of curb to back of curb. Suggested we narrow that by 4' to 33' which would allow for a 14 ½' lane in each direction. Currently there is a 16 ½' lane in each direction. This would minimize the cost of the project and maintenance in the future and accommodate for overflow parking we see in the spring from Fox Point Boat Launch.

Discussion:

- Design for the sidewalk to be done at some point and if estimates allow for sidewalk to be added next year, we do it. Or do we prepare full sidewalk plans and include as an alternate to the reconstruction contract?
- Any thought to removing the boulevards?
- Approximately \$250,000 to include both sidewalk projects.

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- Where will we find the funds if we push it off? Do the engineering, bid as an alternate and see if we can fund it in next bonding issue.
- Smaller road widths on residential streets decrease the speed of traffic.

Atwood / Green moved to approve narrowing the roadway on Roselawn Boulevard by 4'. Motion carried.

Genrich / Dart moved to allow for the design and bidding for sidewalks along Beaumont Street and Roselawn Boulevard as an alternate project, to include the engineering cost and hope we can include it all as one project given the bond rates being low, future construction costs going up and safety concerns as well as consistency with Safe Routes to School and the Bike Ped Plan. Motion carried.

AUTHORIZATION OF WAGE INCREASE FOR SPRING/FALL SEASONAL LABOR POSITION

Clark

- Request to increase seasonal labor wage to \$15.00
 - o Have had difficulty filling the park maintenance seasonal position during the spring and fall seasons. Heard it was due to the wage we offer. Surrounding communities offer between \$10 and \$14.50
 - o In need of assistance, especially this year and looking into the future because of our workload with our urban forestry projects and tree removal which is taking time away from our full-time parks maintenance employees.

Discussion:

- Looking to fill one position for the fall.
- Have one application on file but the individual requested a higher rate than what was offered.
- Would be for no more than 14 weeks total between fall and spring.
- Correspondence from Clarence Matuszek:
 - o Need more information before acting on this item. Why have park maintenance requirements increased since the amount of park lands and programs have not. Should have comparable pay rates for similar positions from other metro area communities as well as private sector comparisons. The proposed increase would cost about \$13,000 in the park department alone for the summer months. Difficulty in finding employees is hopefully a one-time thing because of the virus. 43% increase isn't justified when unemployment is at nearly 11% nationwide.
- Revenue to cover the increase.

Genrich / Harris moved to approve the request as presented.

Discussion:

- Clark had provided a survey of rate for local municipalities.
- While the parks may not have increased in size, the increased forestry demand (taking down ash trees) is legitimate which was addressed as well.
- Concern with going from the lowest to paying the most in the area.
- If this is what is needed to get the job done for the next 8 weeks, consider allowing for a one time increase and discuss rate for the future during budget time.

Substitute motion by Rafter / Dart to approve the rate of \$15 per hour for the remainder of this fall season thru October and then address rate going forward during the budget cycle. Motion carried.

REQUEST TO CONVERT EXCESS PERSONAL TIME OFF (PTO) INTO SICK LEAVE

Lange

- Current Village policy allows for up to 120 hours of unused PTO to be carried over at the end of the calendar year. Anything over 120 hours is lost.
- The Family First Coronavirus Response Act which provides some additional paid sick leave and expanded family and medical leave for specified reasons related to COVID-19 expires on December 31, 2020.
- Request is to allow staff who have PTO in excess of the 120 hours, to convert up to an additional 40 hours, into their sick leave account for carryover into 2021.

Harris / Genrich moved to approve the request to allow employees to convert excess personal time off in excess of 120 hours, up to 40 hours, to sick leave for this year only. Motion carried.

CONSENT AGENDA

Atwood / Harris moved to:

a. Approve operator's licenses for:

Mary F. Heilmann, 2137 Jourdain Lane, Green Bay, WI 54301

Sophia E. Melotte, 2450 Morning Star Trail, Green Bay, WI 54302

b. Approve Village Board minutes dated 07/21/20, 07/30/20, 08/04/20

c. Accept and Place on File minutes from:

i. Joint Review Board dated 08/06/20

ii. Parks, Recreation and Forestry Committee dated 07/28/20

iii. Economic Development Committee dated 05/01/20

iv. Plan Commission dated 07/27/20

v. Historic Preservation Committee dated 07/22/20

d. Approve accounts payable dated 07/31/20, 08/07/20, 08/14/20, 08/20/20, 08/21/20, 08/25/20

Motion carried.

FUTURE AGENDA ITEMS

- none

ADJOURNMENT

Atwood / Dart moved to adjourn at 7:45 p.m. Motion carried.