

AGENDA
PUBLIC WORK'S COMMITTEE MEETING
Wednesday, August 12th, 2020
5:30 P.M., Allouez Village Hall
Virtual Meeting

NOTE: Due to the COVID-19 pandemic, interested parties and the media can access the meeting via phone at:

(312) 626-6799
Meeting ID: 939 6659 3463
Password: 414024

1. MODIFY/ADOPT AGENDA
2. APPROVE MINUTES from the July 15th, 2020 meeting
3. PUBLIC APPEARANCES
(Any person wanting to provide input on any agenda item or other topic may provide those comments via email to debbie@villageofallouez.com by 4:00 pm Tuesday, 08/11/2020, and that those comments would be read into the record during the Public Comment section of the agenda.)

NEW BUSINESS:

4. DISCUSSION/ACTION: 2021 STREET RECONSTRUCTION – PROPOSED ROADWAY WIDTHS (DPW Gehin).
5. DISCUSSION/ACTION: St. MARY'S BLVD SANITARY SEWER LATERAL REPLACEMENT PROJECT BID RESULTS (DPW Gehin).
6. DISCUSSION/ACTION: 2019 COMPLIANCE MAINTENANCE ANNUAL REPORT (DPW Gehin).
7. DISCUSSION/ACTION: SIDEWALK CLEARING POLICY (DPW Gehin).
8. DISCUSSION/ACTION: GARLAND STREET PARKING RESTRICTION (DPW Gehin)

DISCUSSION/REPORT:

9. DISCUSSION: 2020 CONSTRUCTION PROJECT UPDATE
10. ADJOURNMENT

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above noticed meeting to gather information; no action will be taken by any governmental body at the above noticed meeting other than the governmental body specifically referred to above in this notice.

July 15, 2020 (Public Works Comm Mtg)

**PUBLIC WORK'S COMMITTEE (Virtual) MEETING
Wednesday, July 15, 2020
5:30 P.M., Allouez Village Hall**

In the absence of Chairperson Green -

Genrich / Collison moved to nominate and elect Rafter as temporary Chair. Motion carried.

Rafter called the meeting to order at 5:30 p.m.

Present: Genrich, Rafter, Collison, Beyler

Excused: Green

Also Present: Gehin, Lange, Fuller, Piette, Cegelski

MODIFY/ADOPT AGENDA

Collison / Genrich moved to adopt the agenda as presented.

APPROVE MINUTES FROM THE JUNE 10, 2020

Rafter / Collison moved to approve minutes dated June 10, 2020. Motion carried.

PUBLIC APPEARANCES

Email was received from Alex Galt regarding a safety concern with parking along Allouez Terrace to be addressed later in the meeting.

DISCUSSION/ACTION: CAPITAL IMPROVEMENT PLAN UPDATE

Gehin

- The Public Works Department has been working on updating the Capital Improvement Plan (CIP) for the last couple months.
- The 5-Yr CIP is a fluid working document that will be revisited and reevaluated on yearly basis. Street improvement projects listed under years 2022 to 2025 are subject to change.
- The street projects listed along the right side of the CIP are also being considered and evaluated.
- Review of the CIP will focus on next year's street improvement projects.
- Gave an overview the of street maintenance and reconstruction projects proposed for next year:
 - o 2021 Street Maintenance Projects (Resurfacing and Rehabilitation)
 - East Half of St. Mary's St.
 - Rosemont Dr. (Arbor Ln to Webster Ave)
 - Kalb St (Webster Ave to Libal St)

Project cost of approximately \$500,000 to be funded by the Public Works Operating Budget

- o 2021 Street Reconstruction Projects

- Beaumont St (Greene Ave to Mission St)
- Kalb St. (Libal St to the Termini)
- West Half of Roselawn Blvd

Project cost of approximately \$3,600,000 to be funded by bond financing.

- The Brown County Highway Department is proposing to repair the Webster Avenue concrete pavement north and south of Hwy 172 in 2022 and 2024 respectively. Village is proposing to repair the existing Webster Ave. sidewalk in conjunction with the future projects.
- Future Stormwater Treatment Projects are unknown at this time and will be further evaluated in the future. Bethel Pond to be constructed this year.
- The DOTY Safe Route to School (SRTS) sidewalk project is currently being designed with construction scheduled for 2022. Construction cost to be funded by a SRTS Grant and 2021 bond.
- The design and construction of the Libal Street Improvement project to begin in 2021 and 2024 respectively. Project to be funded by a Surface Transportation Block Grant and bond funding (2021 and 2023).
- President Rafter had asked if sewer improvement methods proposed for St. Mary's were considered for projects listed in 5-Yr CIP.
- Street reconstruction projects will be televised and evaluated to determine if lining is a viable option for replacement.
- The 2021 bonding cost is estimated at \$4.7 million.

Beyler / Collison moved to recommend the Village Board approve the 5-year Capital Improvement Plan. Motion carried.

DISCUSSION/ACTION: SIDEWALK CLEARING POLICY

Gehin

- The purpose of this item is to begin the review and discussion of the Village's current sidewalk clearing policy.
- A Continuous Improvement Project was completed last year that reviewed the current sidewalk snow clearing policy and code requirements.
 - Should sidewalk clearing be done by the Village or be the responsibility of abutting property owners?
- A summary of the of the Village's Policy was provided:
 - <3" - Village clears Village owned properties, roundabouts, and SRTS Routes.
 - >3" - Village clears all contiguous public sidewalk.
 - Property owners must maintain sidewalk free of snow and ice after initial clearing efforts by the Village.
 - Village at its discretion, may provide additional sidewalk clearing of County and State Highway sidewalk.
 - Policy was amended in June of 2017. In general clearing limits changed from 6" to 3".
- Village Code places clearing and maintenance responsibilities on the abutting property owner. Code does not reflect current policy and will need to be amended as one.

- Majority of neighboring communities place responsibility to clear and maintain sidewalk on adjacent property owners.
- Village of Ashwaubenon does clear and maintain SRTS sidewalk.
- Sidewalk along Riverside Dr., Webster and Allouez Ave are a challenge to maintain.
 - o Existing sidewalk is located at the back of curb.
 - o No boulevard area for the storage of snow.
 - o Multiple lanes plowed outward onto the sidewalk.
 - o Frequent plowing completed by the County.
 - o Due to the conditions, uneven sidewalk, volume and density, multiple passes by the Village are necessary to clear sidewalk.
- Every Community has challenging public sidewalk that they maintain for a lot of the same reasons above.
- Jim Cegelski, Street Foreman, is in constant communication with County before, during and after snow storms to determine when to best clear County and State Highway sidewalk.
- Rather than burden homeowners on streets plowed by the county, could we ask the County for financial help to keep those sidewalks cleared?
- Village average yearly cost to clear sidewalk is approximately \$25,000 to \$30,000.
- A review of the total average yearly cost to clear sidewalk per Village Policy was reviewed:
 - o Snow storms of <3" approximately \$4,000
 - o Snow storms of 3" to 6" approximately \$7,500 to \$10,000
 - o Snow storms >6" approximately \$14,000 to \$16,000
- The Continuous Improvement Project recommendation was provided.
 - o Clear problem area sidewalk (County and State Highway Sidewalk) at 3" or greater.
 - o Clear all other sidewalk at 6" or greater.
- How do want to clear sidewalks in the future? Would need to educate the residents of any change.
- Safety should come first.

No action taken at this time (Gehin to bring more information to next meeting).

DISCUSSION/ACTION: WEBSTER AVENUE CORRIDOR STUDY

Gehin

- Village staff would like to expand on the existing streetscape study prepared in 2017 by Graef.
- Graef study focused more so on streetscaping located outside of the roadway that included bike and pedestrian improvements, benches, landscape planters and decorative paving.
- A corridor study is being proposed to review a number of roadway alternatives and cost. The corridor study would also better define project limits.
- Expanded study would also look at the possibility of taking over the jurisdiction of a portion of Webster Ave. and operational cost to do so.
- County design standards are rigid, jurisdiction of a portion of the roadway would allow the Village more freedom to design desired street section.

July 15, 2020 (Public Works Comm Mtg)

- Study would be funded thru the TID and need to be done before the County concrete repair project proposed for 2022.

No action taken at this time. Gehin will bring back to a future meeting.

DISCUSSION/ACTION: CLAUDE ALLOUEZ TERRACE PARKING RESTRICTION

Gehin

- A resident notified the Village of a safety concern at the corner of Riverside Drive and Allouez Terrace – street is too narrow to accommodate three car widths safely (1 parked, 1 traveling east and 1 traveling west). It was looked into and found to be a safety issue we want to improve.
- Parking is currently restricted on the north side of the street. Recommend restricting the parking on the southside of the street from the intersection (end of radius) east 50’.
- The restricted parking area would allow a vehicle to safely enter Claude Allouez Terrace from Riverside Dr.
- The parking restriction would not extend the full length of the abutting property allowing the home owner to park in front of home.
- Implement and monitor the situation and expand if need be.

Beyler / Collison moved to recommend the Village Board approve the installation of a no parking sign 50’ from end of radius on the south side of Allouez Terrace. Motion carried.

DISCUSSION/ACTION: ENGINEERING SERVICES FOR 2021 STREET AND UTILITY RECONSTRUCTION PROJECT

Gehin

- Four proposals were received for the engineering of 2021 Reconstruction Projects.
 - o Each were scored on qualifications, schedule and scope by Brad Lange, Jeff Piette and Sean Gehin.
 - o raSmith scored the highest and recommended for the project even though their cost was the highest.

Discussion:

- Justification for recommendation
 - o Based on qualifications and experience (prepared 2019 reconstruction plans) most likely to complete the project within the RFP deadline (End of December).
 - o Ability to bid project in January verse in March will likely result in significant cost savings.
 - o Because of firm’s prior experience, less effort from Village staff will be required.
 - o Due to the current work load, Village staffing is limited to assist with the street project.
 - o 2019 plans prepared by rasmith received high marks from the contractors.

July 15, 2020 (Public Works Comm Mtg)

- No plans errors resulting in costly change orders were discovered during the construction of the 2019 street projects.
- Quantify the amount of time saved by Village staff by selecting rasmith and possible difference in bid amount by putting out for bid in January versus March.

Genrich / Collison moved to recommend the Village Board award the Engineering Services for 2021 Street and Utility Reconstruction project to raSmith with the caveat that staff has done a lot of homework and they are able to defend the cost increase in terms of long-term cost savings. Motion carried.

REPORT: 2020 CONSTRUCTION PROJECT UPDATE

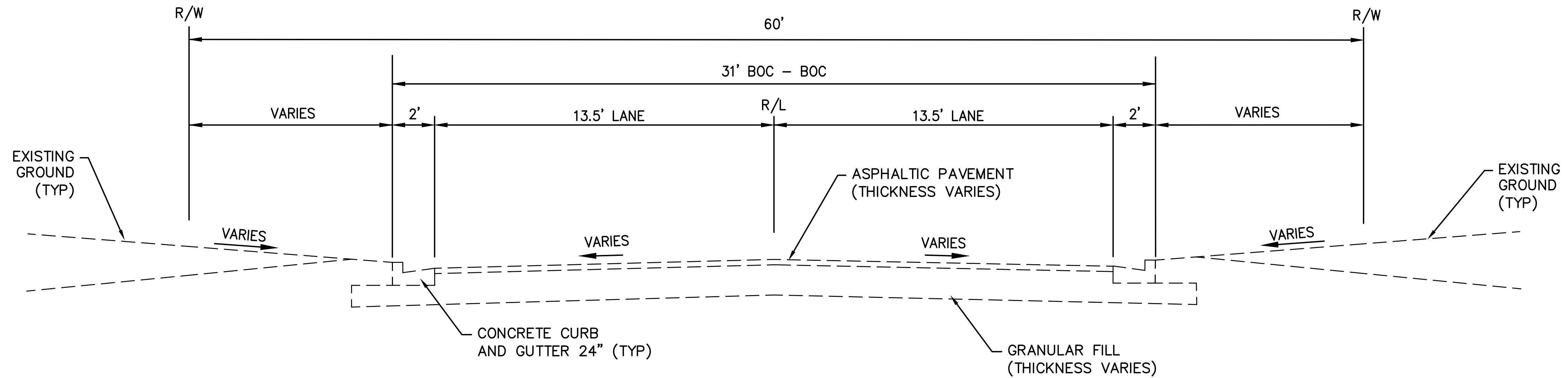
Piette

- provided update on 2020 construction projects:
 - St. Mary's Blvd.
 - Stanton Court/Arbor Lane
 - Garland Street
 - Allouez Terrace Alley
 - East St Joseph Alley
 - Olde River Condominium Trail
 - Longview Pond Trail Repair
 - Bethel Baptist Project
 - Standpipe (Water Tower) Repair Project

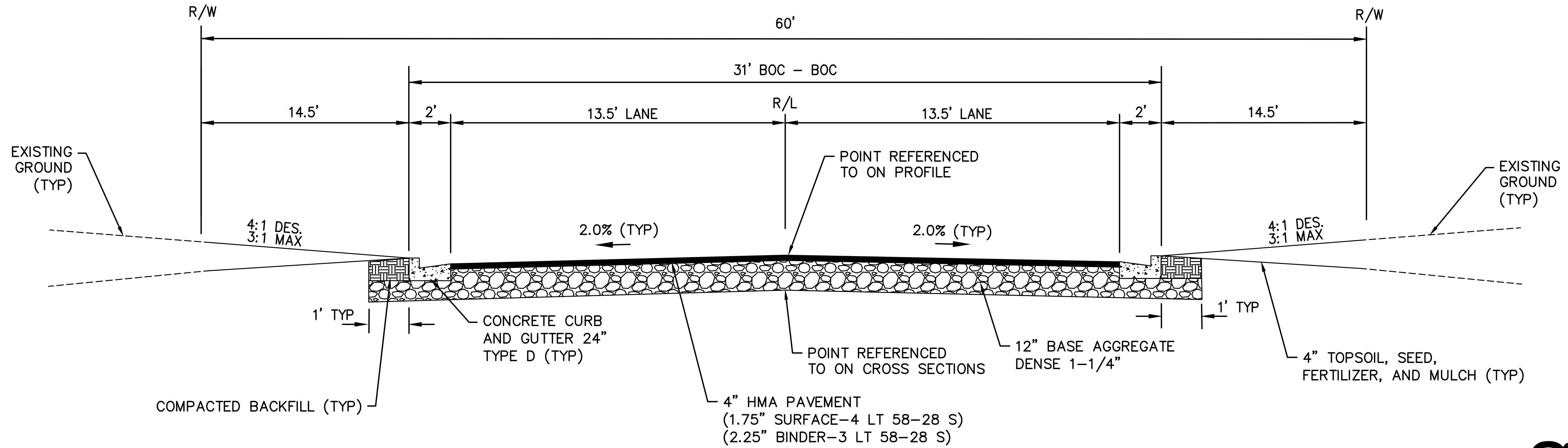
ADJOURNMENT

Genrich / Beyler moved to adjourn at 7:08 p.m. Motion carried.

Minutes submitted by Sean Gehin, Director of Public Works



EXISTING TYPICAL SECTION
E. KALB AVENUE (LIBAL ST TO EAST RIVER)



FINISHED TYPICAL SECTION
E. KALB AVENUE (LIBAL ST TO EAST RIVER)



Know what's below.
Call before you dig.

R.A.SMITH, INC. ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT THE EXPRESSED WRITTEN CONSENT OF R.A.SMITH, INC.

DESCRIPTION	DATE

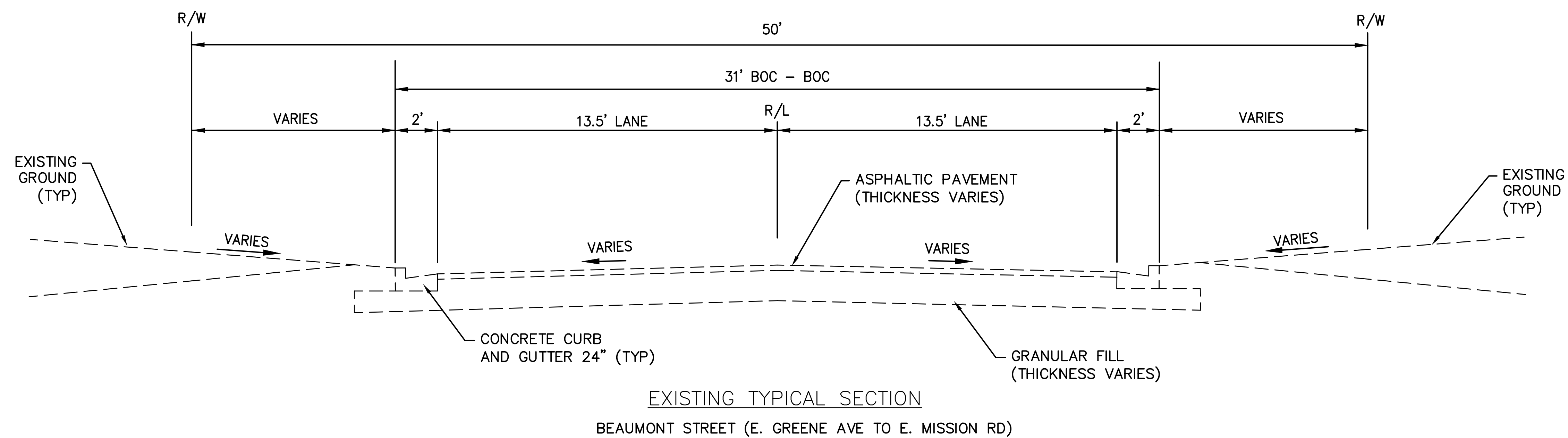
16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

raSmith
CREATIVITY BEYOND ENGINEERING
Brookfield, WI | Appleton, WI | Madison, WI | Cedarburg, WI | Mount Pleasant, WI
Naperville, IL | Pittsburgh, PA | Irvine, CA

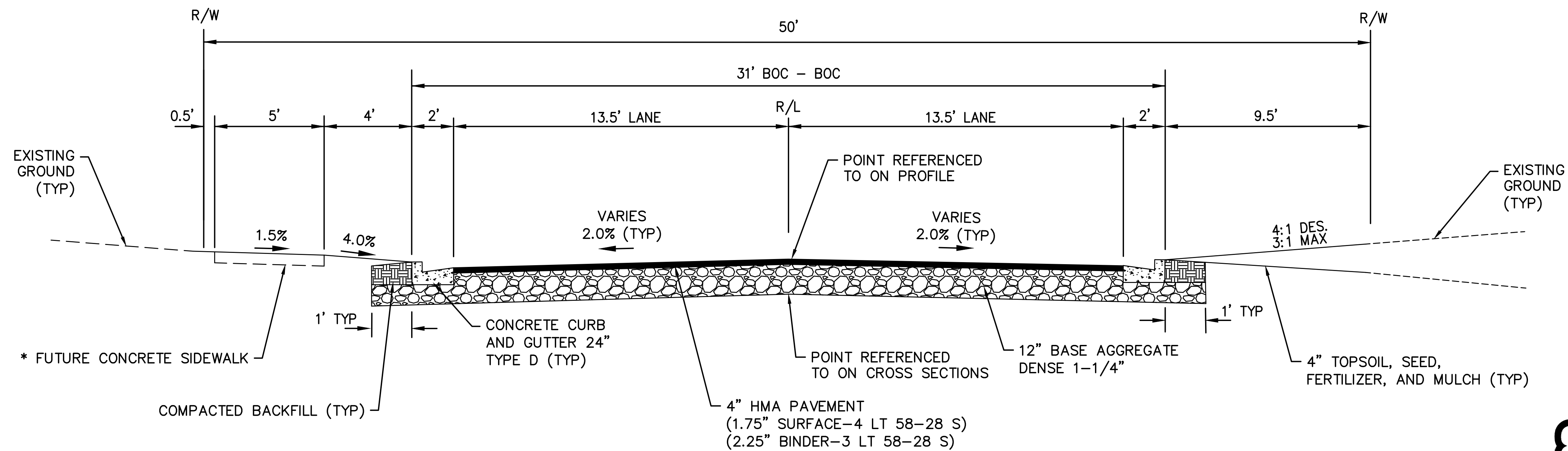
VILLAGE OF ALLOUEZ
AL-2021-01 STREET AND UTILITY
RECONSTRUCTION PROJECT

TYPICAL SECTIONS

© COPYRIGHT 2020 R.A. Smith, Inc.
DATE: 08/05/2020
SCALE: 1" = 3'
JOB NO. 1200810
PROJECT MANAGER: DOUG SENSO, P.E.
DESIGNED BY: ---
CHECKED BY: SJL
SHEET NUMBER -- -- --



EXISTING TYPICAL SECTION
BEAUMONT STREET (E. GREENE AVE TO E. MISSION RD)



FINISHED TYPICAL SECTION
BEAUMONT STREET (E. GREENE AVE TO E. MISSION RD)

* CONCRETE SIDEWALK INCLUDED IN VILLAGE COMPREHENSIVE PLAN ON BEAUMONT STREET. EXISTING BEAUMONT STREET R/W WIDTH IS 50'

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DESCRIPTION

16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

raSmith
CREATIVITY BEYOND ENGINEERING

Brookfield, WI | Appleton, WI | Madison, WI | Cedarburg, WI | Mount Pleasant, WI
Naperville, IL | Pittsburgh, PA | Irvine, CA

VILLAGE OF ALLOUEZ
AL-2021-01 STREET AND UTILITY
RECONSTRUCTION PROJECT

TYPICAL SECTIONS

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CHECKED BY: SJL
SHEET NUMBER ---



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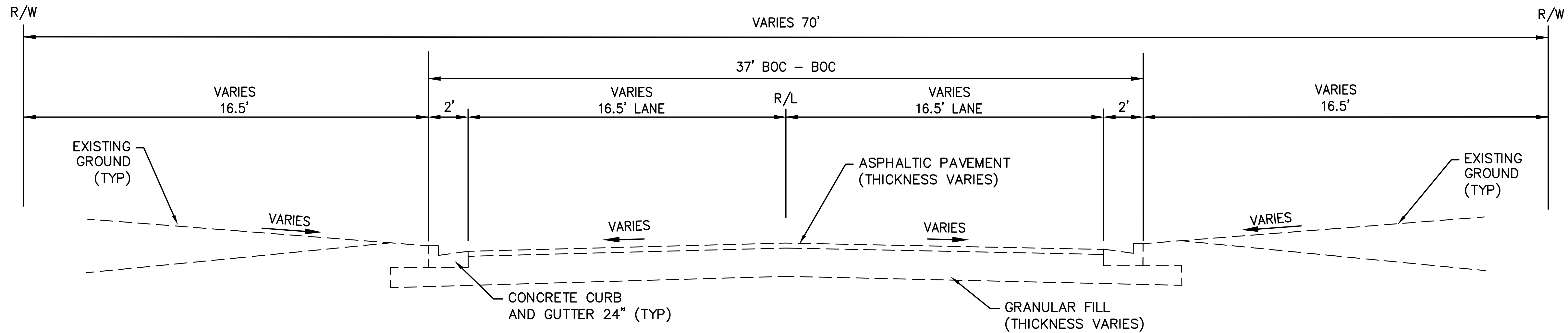
raSmith
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Brookfield, WI | Appleton, WI | Madison, WI | Cedarburg, WI | Mount Pleasant, WI
 Naperville, IL | Pittsburgh, PA | Irvine, CA

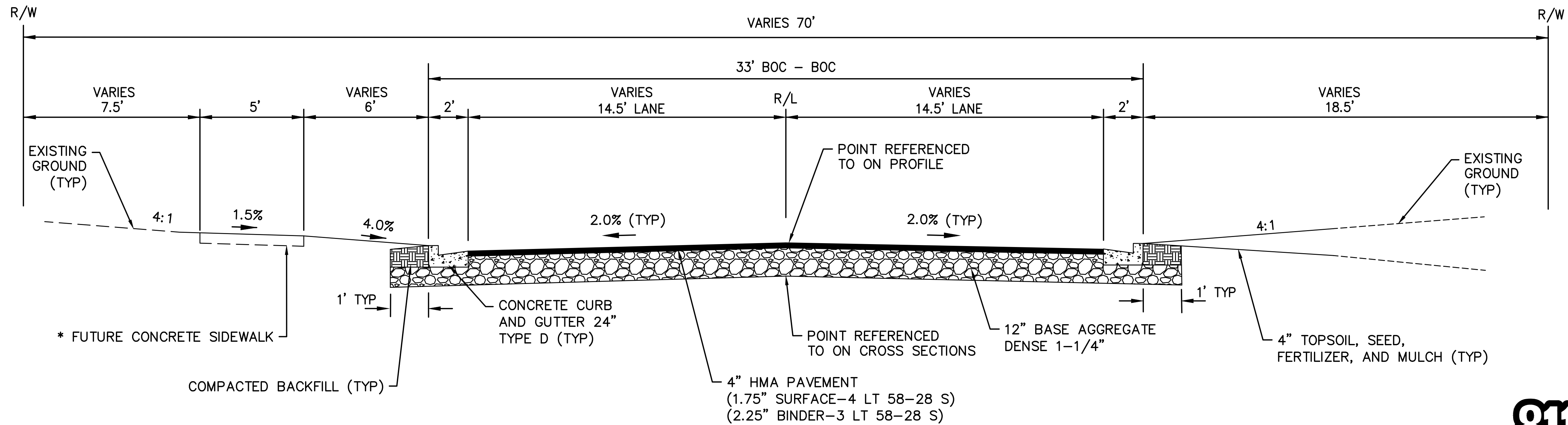
VILLAGE OF ALLOUEZ
 AL-2021-01 STREET AND UTILITY
 RECONSTRUCTION PROJECT

TYPICAL SECTIONS

© COPYRIGHT 2020 R.A. Smith, Inc.
DATE: 08/05/2020
SCALE: 1" = 3'
JOB NO. 1200810
PROJECT MANAGER: DOUG SENSO, P.E.
DESIGNED BY: ---
CHECKED BY: SJL
SHEET NUMBER



EXISTING TYPICAL SECTION
 ROSELAWN BOULEVARD (RIVERSIDE DR TO 1,400' EAST, UNDIVIDED)



* FUTURE CONCRETE SIDEWALK

* CONCRETE SIDEWALK INCLUDED IN VILLAGE COMPREHENSIVE PLAN ON ROSELAWN BOULEVARD.

FINISHED TYPICAL SECTION
 ROSELAWN BOULEVARD (RIVERSIDE DR TO 1,400' EAST, UNDIVIDED)



Know what's below.
 Call before you dig.

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§ 350-10 **Street widths.**

- A. Minimum requirements. The following shall be minimum requirements in the acquisition, design, improvement, construction or altering of any of the streets of the Village:
- (1) Property dedicated or otherwise conveyed to the Village for street purposes after the effective date of this code shall provide for right-of-way with a minimum width of 70 feet.
 - (2) Any installation of curbs and gutters and replacement of existing curbs and gutters upon streets shall be located so as to provide roadways of a minimum width of 32 feet (33 feet as measured back to back on the curbs).
 - (3) Any installation of curb and gutter and any replacement of existing curb and gutter upon designated through streets shall be located so as to provide a roadway of a minimum width of 44 feet (45 feet as measured back to back on the curbs).
- B. Exceptions. The Village Board may, by written resolution, grant an exception from the requirements of this section in any specific case where the Board considers that there is a need for granting such exception.

§ 350-11 **Driveways.** ^[1]

- A. No driveway shall be constructed in the Village of Allouez unless such driveway complies with the following requirements. As used in this section, the word "driveway" shall include any street access and/or curb cut for a driveway.
- B. No driveway shall exceed 40 feet in width at the curbline or 30 feet in width at the sidewalk line closest to the street.

[1] *Editor's Note: See also Ch. 475, Zoning, § 475-9, Driveways.*

§ 350-12 **Curbs and gutters.**

- A. Curb and gutter required. No street in the Village shall be permanently improved unless curb and gutter shall be installed on each side of the street in accordance with plans and specifications approved by the Public Works Department.
- B. Street access/driveways. A street access/driveway may be installed in an existing street subject to the following conditions. This section shall also apply to new construction on a street or lot.
- (1) When a new curb opening is to be made, the property owner shall remove the entire curb section to the nearest joint on either side of the driveway opening and pour a new concrete gutter section with curb opening in accordance with specifications provided by the Public Works Department.
 - (2) If concrete driveway is to be installed between curb and lot line, a three-fourths-inch expansion joint shall be placed along a line at the back of the curb section.
 - (3) No more than one driveway entrance and approach shall be constructed for any lot or premises except where deemed necessary and feasible without the impairment of safety, convenience and utility of the street as determined by the Public Works Department. Driveway approaches shall be at least 10 feet apart except by special permission from the Public Works Department, and all driveways shall be placed so as to not interfere with utilities in place. All costs of relocating utilities shall be the responsibility of the property owner and shall be approved by the Public Works Department before any utility may be relocated and the driveway installed.

RESOLUTION 2020-24

VILLAGE OF ALLOUEZ

Whereas, the Village will be reconstructing Beaumont Street (E. Greene Avenue to E. Mission Road) and E. Kalb Street (Libal Street to the Termini) in 2021; and

Whereas, the existing roadway width for Beaumont Street and E. Kalb Street is measured 31-feet from back of curb to back of curb (BOC); and

Whereas, the existing roadway width is adequately serving the land use and existing traffic; and

Whereas, it is being proposed to reconstruct the roadways to a 31-foot BOC to BOC width to match the existing conditions; and

Whereas, by Village Code 350-10 Street Width, the minimum roadway width for a local street is 33-feet measured from BOC to BOC; and

Whereas, the Village Code does allow for an exception to the minimum width requirement by resolution.

BE IT RESOLVED by the VILLAGE BOARD of the VILLAGE OF ALLOUEZ, County of Brown, State of Wisconsin, that the ALLOUEZ VILLAGE BOARD has reviewed and grants the exception from the 33-foot minimum street requirement for the street reconstruction projects described above.

PASSED AND ADOPTED by the Village Board on the 18th day of August, 2020.

James F. Rafter, Village President

ATTEST:

Debra M. Baenen, Village Clerk-Treasurer

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2853

Department of Public Works

Contract AL - 2020 - 03

Tuesday August 4, 2020 at 10:30 a.m.
Tabulation Sheet

Contractor:	Scott Lamers Construction	Advance Construction, Inc.	David Tenor, Corp	De Groot, Inc.		
Bid Bond: Signed and Stamped	X	X	X	X		
Contract: Signed and Notarized	X	X	X	X		
Acknowledgement of Adendum #1: Signed and Dated	N/A	N/A	N/A	N/A		
Acknowledgement of Adendum #2: Signed and Dated	N/A	N/A	N/A	N/A		
Total Bid for AL-2020-03:	\$83,394.00	\$96,173.50	\$132,433.00	\$145,298.81		
Supplemental Bid Items: (not used to determine low bidder)	N/A	N/A	N/A	N/A		

Contractor:						
Certification of Insurance: Signed and Stamped						
Contract: Signed and Notarized						
Acknowledgement of Adendum #1: Signed and Dated						
Acknowledgement of Adendum #2: Signed and Dated						
Acknowledgement of Adendum #3: Signed and Dated						
Total Bid for AL-2020-03:						

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

2019 COMPLIANCE MAINTENANCE ANNUAL REPORT

The WDNR requires communities with wastewater collection systems to submit an annual report summarizing their sanitary sewer inspection and maintenance activities. The completed CMAR report is attached for your review. A resolution from the Village Board indicating that the report has been reviewed and approved by the Board is needed.

A summary of the maintenance activities completed in 2019 along with the report will be reviewed at the committee meeting.

RESOLUTION 2020-23

VILLAGE OF ALLOUEZ

BE IT RESOLVED by the VILLAGE BOARD of the VILLAGE OF ALLOUEZ, County of Brown, State of Wisconsin, that the ALLOUEZ VILLAGE BOARD has reviewed and approved the “**Compliance Maintenance Annual Report**” which is specifically referred to as “**CMAR**” relative to the village’s sanitary sewer collection system.

PASSED AND ADOPTED by the Village Board on the 18th day August, 2020.

James F. Rafter, President

ATTEST:

Debra M. Baenen, Clerk-Treasurer

Project Charter

Project Name: Sidewalks – snow removal

Date Chartered: 08/06/19

Expected Completion Date: TBD

Team Goal/Mission:

Clearly define sidewalk snowplowing policy and streamline and standardize the process

Measure(s) to be used to determine success:

Cost savings possible – less man and equipment hours

School, municipal owned, private, grant funded – standardize process for types of walks

Team Members:

Brad Lange, Julie Beauchamp, Debbie Baenen, Bob Lamine, Kurt Rozek, Kevin Wieland, Jason Wolfe, Dave Duescher, Jim Cegelski, Mike Mahloch

Expected Results:

Identify most cost-effective method

- System for the best use of manpower in place
- Equipment needed is identified

Support/Resource People:

Current code/policy

Liability – insurance & state statute

Responsibilities and Boundaries:

WILL Look At:

Use of salt or sand

Best type of equipment to be used

Time, cost, man-hours

Tracking time – sidewalk snow removal

Current processes – street and parks

Width of plowing

Sharing of equipment and/or personnel

Routes

Brown County snow removal on Webster in conjunction with Allouez snow removal

What is accepted and is not accepted from the public

What area communities have for policies

Code enforcement

Communication, education and outreach for any policy changes

WILL NOT Look At:

Personnel reductions

CONTINUOUS IMPROVEMENT - SIDEWALK SNOW REMOVAL RECOMMENDATIONS

Get rid of DPW sidewalk snow plowing policy (rely on code)

Any snow fall - plow village owned property sidewalks (does not include school route sidewalks)

3" or greater (problem area sidewalks) – plow Webster, Riverside and Allouez Ave

6" or greater – plow all sidewalks (SRTS, problem area, village property and all other)

(Small section on Libal to be considered as a possible problem area)

All sidewalks – one and done

Communication with property owners on their responsibility

Communication must start now with the property owners that are not following the code (also indicate that current code may change over time)



**A REMINDER TO VILLAGE RESIDENTS AND BUSINESSES REGARDING
SIDEWALK SNOW AND ICE REMOVAL**

1. The **Village will plow the main sidewalks** including Webster Avenue, Allouez Avenue, Libal Street, Hoffman Road, Riverside Drive, Greene Avenue and St. Joseph Street **after snowstorms of 3" snowfall or more. The Village plows its streets at a 3" snowfall as well. Property owners must shovel after Village sidewalk snowplowing to maintain their sidewalk clear of snow and ice.**
2. After each snowfall the Village plows the roundabouts, village properties, and school sidewalk routes. Village sidewalk snowplowing will be completed within 48 hours of a snowfall including weekends. Refer to the Village sidewalk snowplowing map for further information.
3. **Allouez residents must shovel their sidewalk after snowstorms, and maintain their sidewalk clear of snow and ice--even if the sidewalk is first plowed by the Village.** This includes Webster Avenue, Allouez Avenue, Libal Street, Hoffman Road, Riverside Drive, Greene Avenue, St. Joseph Street and School Sidewalk Routes. **Residents have 48 hours after a snowstorm to complete sidewalk shoveling.**
4. Because the Brown County Highway Department frequently plows large amounts of snow onto **Webster Avenue, Allouez Avenue and Riverside Drive sidewalks,** the **Village will provide additional snowplowing of these sidewalks when the weather and snow conditions dictate more frequent snowplowing.**

NON-COMPLIANCE PENALTY

The Village of Allouez Charge for Non-Compliance:

1 st Occurance	No charge. Non-compliance is documented.
2 nd Occurance	\$50 per lot (up to 100 ft.) plus \$10 per every additional 100 ft.
3 rd Occurance	Two times the 1 st Non-Compliance Charge
4 th Occurance	Three times the 1 st Non-Compliance Charge plus Citation for Violation of Sidewalk Clearing Ordinance

**MINUTES
PUBLIC WORK'S COMMITTEE MEETING
Tuesday, June 20, 2017
5:30 P.M., Allouez Village Hall**

Present: Jim Rafter, Jim Genrich, Rick King, Curt Beyler, Craig Berndt and Brad Lange

1. MODIFY/ADOPT AGENDA

Meeting was called to order by Chairperson Genrich and a moment of silence in honor of Trustee Kopish.

Motion by Rafter/Beyler to approve the agenda. All ayes

2. APPROVE MINUTES from the May 10, 2017 meeting.

Motion by King/Beyler to approve the May 10, 2017 minutes. All ayes

OLD BUSINESS:

3. DISCUSSION/ACTION: SIDEWALK SNOWPLOWING POLICY (DPW Berndt).

Berndt provided a memo that outlines the changes to the Sidewalk Snowplowing Policy that increases the amount of sidewalks to be plowed by the village, simplifying the criteria to only 3" snowfalls for all sidewalks (same as for plowing streets), and plowing within 48 hours so that some weekend plowing would occur. The sidewalk snowplowing map has been finalized and will be posted on the website.

Discussion:

Beyler - when we charge a resident for snow removal on a sidewalk, does the village staff do the work? Berndt - yes, street department staff.

Beyler - why do we place a notice in the door? Berndt - it is the only way we can immediately notify a resident, and then we also mail a notice letter to the resident as this is the legal way of notifying the resident of the code violation.

Rafter/King moved to recommend to the village board for approval as outlined by Berndt. All ayes

NEW BUSINESS:

4. DISCUSSION/ACTION: LEAF COLLECTION STUDY PROPOSED BY LEAGUE OF MUNICIPALITIES TO ASSIST TMDL COMPLIANCE (DPW Berndt).

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

SIDEWALK SNOWPLOWING UPDATE

The snowplowing concepts include: increasing the amount of sidewalks to be plowed by the village, simplifying the criteria to only 3" snowfalls for all sidewalks (same as for plowing streets), and plowing within 48 hours so that some weekend plowing would occur. These are more specifically described as follows.

- 1. Continue the 3-inch snowfall criteria for sidewalk plowing.**
Continue the natural 3-inch snowfall criteria on Webster and Allouez Avenues as reported by the weather stations because this is the criteria used for snowplowing of streets and residents are accustomed to this snowfall amount. The sidewalks usually receive less snow than the roadways.
- 2. Delete the 6-inch major storm criteria.**
To simplify the snowplowing process for residents and to increase sidewalk snowplowing to provide more services, delete the major storm criteria of a 6" snowfall.
- 3. Weekend Sidewalk Snowplowing Added.**
Snowplow sidewalks on a weekend (during daytime hours) to complete village sidewalk snowplowing within the same 48-hour period required of residents.
- 4. Add Libal Street and Hoffman Road to Sidewalk Snowplowing.**
Add Libal Street, Hoffman Road, and Riverside Drive to sidewalk snowplowing to the same 3" snowfall criteria as Webster Avenue and Allouez Avenue. This will increase sidewalk plowing frequency in the entire village.
- 5. Update Sidewalk Plowing Map.**
Update the sidewalk snowplowing map and post on the village website along with the policy.
- 6. Update Snowplowing Policy.**
Update the policy statement and post on the website, and update in All About Allouez.

The above changes (3" criteria change, weekend plowing) is likely to double the Public Works Department snow and ice budget for sidewalk snowplowing, but this may not result in the same amount of increase in the Public Works budget. This would have to be determined during the annual budget process.

Chapter 350 Public Works

Article II Streets and Sidewalks

§ 350-28. **Cleaning of sidewalks; removal of snow and ice.**

A. The owner of property abutting on any sidewalk shall, without notice and at all times, keep such abutting sidewalk clean and free of debris, dirt, sweepings, and obstructions and clear of snow and ice and shall not deposit or place any sweepings or debris or other foreign matter upon the same.

B. It shall be the duty of the lessee, occupant of first or ground floor, or persons having charge of a building, or if there be no lessee, occupant or person having charge, then the owner of each and every parcel of real estate in the Village of Allouez abutting or bordering upon any street, highway or other public place, to remove or cause to be removed all snow and ice from the public sidewalk in front of or adjacent to such premises to the full paved width of such sidewalk within 48 hours after such snow or ice shall have fallen or accumulated thereon.

C. In case the snow and ice on the public sidewalk shall be frozen so hard that it cannot be removed without injury to the sidewalk, the lessee, occupant, person having charge, or owner of every parcel of real estate shall, within the time specified in this section, cause the public sidewalk abutting or adjacent to such premises to be kept strewn with sand and/or salt or ice removal materials and shall as soon thereafter as the weather shall permit thoroughly clean such sidewalk.

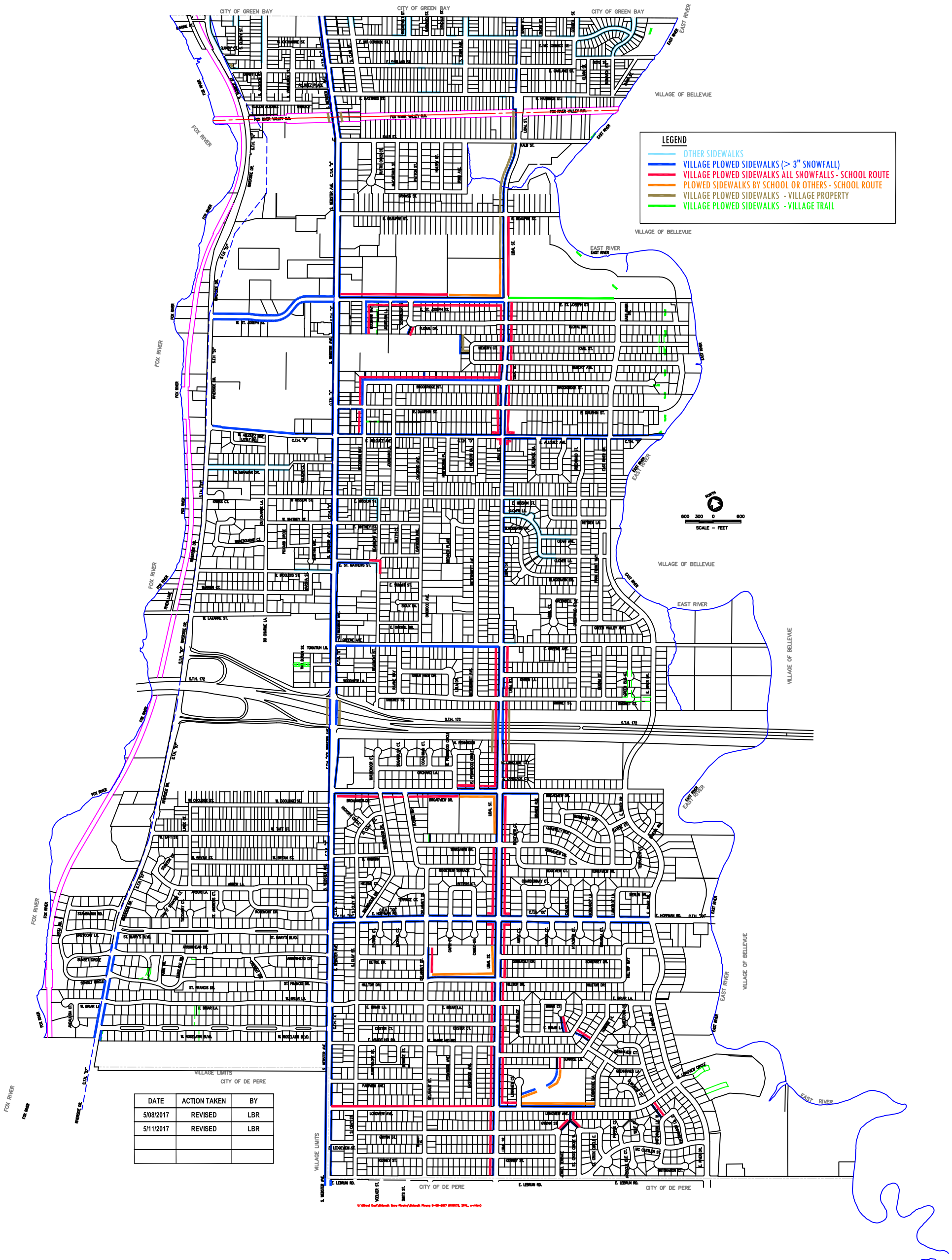
D. In the event the owners or occupants of lands abutting sidewalks fail to clear them as provided herein, the Village may, at its option, clear said sidewalks of ice and snow. The cost of said snow and ice removal by the Village shall be charged against such abutting lands as a special tax by the entry of said amount in the tax roll and shall be collectible with all other property taxes.

E. The obligation of landowners and occupants provided herein shall not abate in the event the Village removes snow and ice from sidewalks as provided herein and elects not to charge therefor, nor shall any duty or responsibility for snow and ice removal accrue to the Village as a result of the Village's election to provide snow removal services without charge therefor.



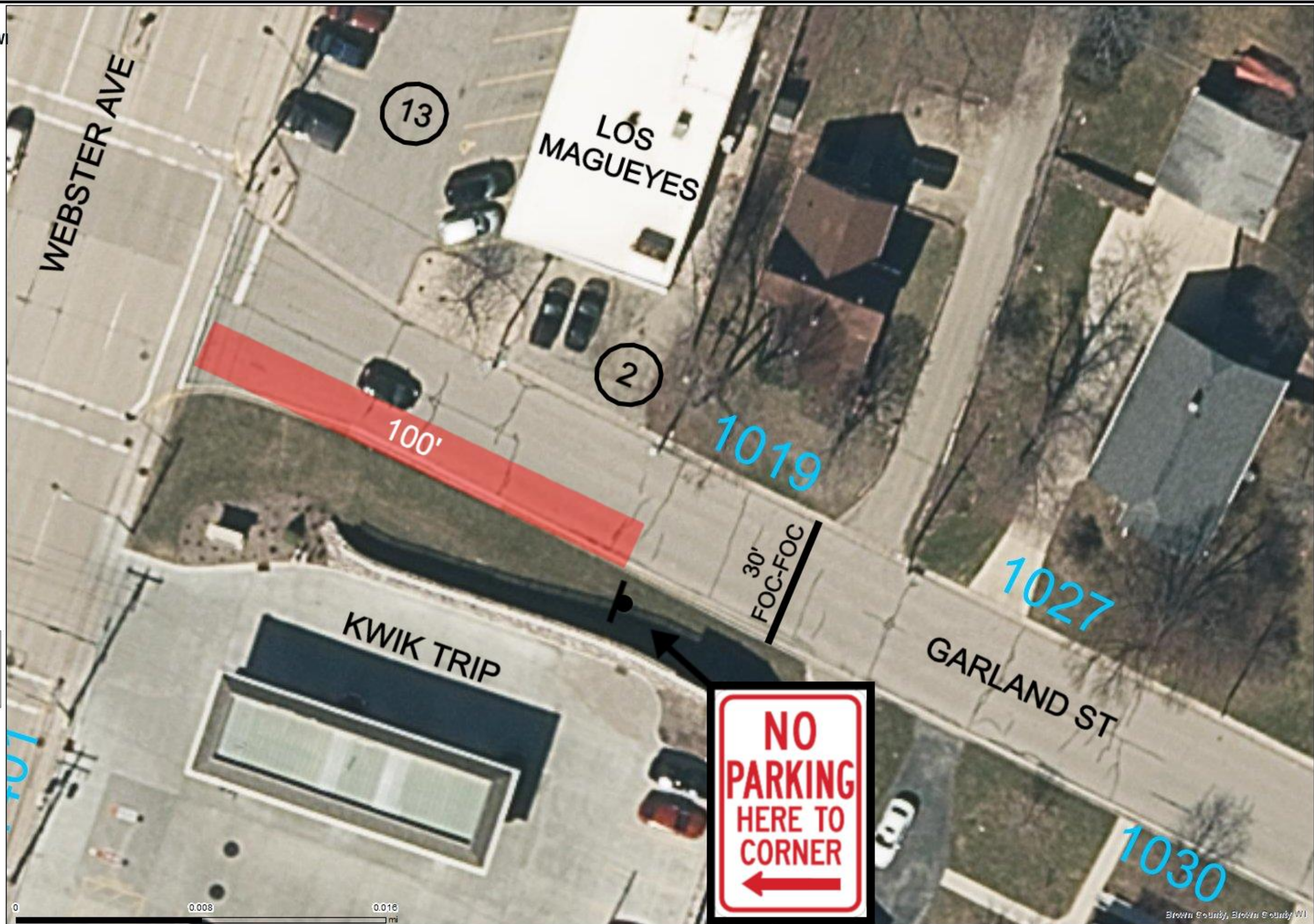


VILLAGE OF ALLOUEZ SIDEWALKS



DATE	ACTION TAKEN	BY
5/08/2017	REVISED	LBR
5/11/2017	REVISED	LBR

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Map printed on 8/6/2020



1:240
1 inch = 20 feet*
1 inch = 0.00379 miles*
*original page size is 11" x 17"
Appropriate format depends on zoom level

This is a custom web map created by an online user of the GIS map services provided by the Brown County Wisconsin Planning & Land Services Department



(920) 448-6480
maps.gis.co.brown.wi.us

0 0.008 0.016 mi



GARLAND ST LOOKING WEST



**WEBSTER AVE @ GARLAND ST
LOOKING NORTH**

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2853

Department of Public Works

2020 Public Works Projects -Schedule

August 7th, 2020

This 2020 construction season has begun in The Village of Allouez, some or all of the Public Works Projects are listed below:

1. St Mary's Boulevard -- Riverside Dr to ± 1500 feet to east (#310/#311)
2. Stanton Court/Arbor Lane -- Stanton Ct to Rosemont Dr (near Webster Ave)
3. Garland Street - Webster Ave to Baird St
4. Allouez Terrace Alley - Riverside Dr to end.
5. East St Joseph Alley - behind Associated Bank
6. Olde River Condominium Trail
7. Longview Pond Trail Repair
8. Bethel Pond Project
9. Standpipe (Water Tower) Repair Project

These street improvements include:

- Removal and replacement of the asphalt pavement.
- Replacement of defective gravel base
- Replacement of defective concrete curb & gutter and driveway aprons
- Manhole & catch basin repairs
- Sanitary sewer repairs on St Mary's Blvd

1. St Mary's Boulevard - Riverside Dr to ± 1500 feet to east (#310/#311)

Weather permitting the anticipated project schedule is as follows:

- Work started - May 7
- Substantial Completion Date - Beginning of June (paving only/sanitary work will continue)

Project Status:

Sanitary sewer main lining to begin Monday August 10 and will be completed by weeks end. Sanitary sewer lateral replacements project to follow and be completed by October 2. Final paving and turf restoration to be completed by October 30, 2020.

2. Stanton Court/Arbor Lane -- Stanton Ct to Rosemont Dr (near Webster Ave)

Weather permitting the anticipated project schedule is as follows:

- Work started - May 13
- Worked completed - June 26

Project Status:

Paving completed; contractor & village to monitor the progress of the restored landscaping.

3. Garland Street – Webster Ave to Baird St

Weather permitting the anticipated project schedule is as follows:

- Work started – May 28
- Worked completed – June 26

Project Status:

Paving completed; contractor & village to monitor the progress of the restored landscaping.

4. Allouez Terrace Alley – Riverside Dr to end.

Weather permitting the anticipated project schedule is as follows:

- Work started – May 14
- Worked completed – June 16

Project Status:

Paving completed contractor will return to install gravel shoulder.

5. East St Joseph Alley behind Associated Bank

Weather permitting the anticipated project schedule is as follows:

- Work started – May 14 (asphalt removal)
- Worked completed – June 16

Project Status:

Paving completed.

6. Olde River Condominium Trail

Weather permitting the anticipated project schedule is as follows:

- Work to Begin as weather permits
- Worked completed – June 16

Project Status:

Paving & shouldering completed contractor will return for turf restoration.

7. Longview Pond Trail Repair

- Worked completed – June 15

8. Bethel Pond Project

The anticipated project schedule is as follows:

- Work to Started – August 3
- Substantial Completion Date – September 25th, 2020

The Village will be constructing a 1-acre regional stormwater pond located east of the Bethel Baptist Church on the south side of Kalb Street. In conjunction with the project, the Village will be installing 1350 ft of 48" Storm Sewer along the south southside of Kalb Street from Irwin Avenue east to the pond.

Project Status:

Work has started with the removal of trees and the installation of erosion control measures. Next on the schedule will be the construction of the pond (2-3 weeks) with storm sewer main to follow.

9. Standpipe (Water Tower) Repair Project

Minor structural repairs to the Water Tower are anticipated to begin on the 13th of July. In general the interior and exterior repairs consist of replacement of the overflow weir box, exterior power washing, touch-up painting, improvements to the fall protection equipment, and upgrading at grade overflow pipe.

The anticipated project schedule is as follows:

- Work Started Mid - July
- Worked Completed – August 6

Project Status:

Work has been completed and we are back to normal operations.

Sincerely,



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