



pd. 4163

VILLAGE OF ALLOUEZ
RUNS/WALKS AND SPECIAL EVENT APPLICATION/PERMIT
Parks and Recreation Department · 1900 Libal St. · Allouez, WI 54801

Application Submittal fee: \$25 for Allouez Residents/ \$50 for Non-Allouez Residents

This application must be submitted with payment for approval no less than four (4) weeks prior to date of the event.

Complete the following information:

Is this a re-occurring event YES NO (New applications must be approved by the Village Board)

*As of August 7, 2010 the Village Administrator, with department head recommendation, is authorized to approve reoccurring events. Village Board will be notified of the event.

ORGANIZATION/LEAGUE NAME: It was the night before Christmas Boutique
 Individual Partnership Corporation Association

EVENT NAME: It was the night before Christmas Boutique
Main Contact: Samira Van Beaver Email: S.Stubenvolle@8localglobal.net
Address: 1439 Grognon St. City/State/Zip: Green Bay, WI 54801
Primary Phone: (920) 606-1023 Other Phone: (920) 445-0096

EVENT INFORMATION

Date of Event: November 7, 2020 Time of Event: Start Time: 7 am pm
Location: Green Ice Park End Time: 5 am pm
Number of participants/spectators expected: _____

Please provide the Village with brief information on your event (i.e. what is your event, what groups/charities does it support, etc.)

Community Craft Show featuring 18 Unique Vendors in a Boutique Style Setting

Please answer the following questions:

- 1.) Is this event a run/walk? YES NO
** If YES, please continue with questions below. If NO please skip to question 2.
 - 1a.) Location or route of event (please include map) _____
 - 1b.) How will the route be marked? _____
 - 1c.) How will route monitors be identified? _____
 - 1d.) Other traffic control provisions? _____
- 2.) Will you need stand-by rescue services? YES NO
** If YES stand-by Allouez rescue squad service is requested, \$375.00 per hour is charged. If you request police coverage, you must contact Brown County Sheriff's Department and arrange for coverage with them. Allouez does not provide police coverage.
- 3.) Will you be selling any goods? YES NO
**If YES a vendor permit is required and village board approval. Extra fees will apply for this.
- 4.) Will you be selling any alcohol? YES NO
**If YES a temporary sellers permit is required and village board approval. Extra fees will apply for this.
- 5.) Will you be requiring any Village Facilities? YES NO
**If YES please complete a Facility Reservation Form, Extra fees will apply for this.
- 6.) Will you be requiring any Village Athletic Fields or Courts? YES NO
**If YES please complete an Athletic Facility Reservation Form. Extra fees will apply for this.