

May 19, 2020 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING (Virtual Meeting due to COVID-19)
TUESDAY, MAY 19, 2020
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Harris, Genrich, Atwood, Rafter, Green, Dart, Sampson

Also Present: Lange, Clark, Gehin, Fuller, Beauchamp

Chad and Megan Pfarr, Karen Classon, Tom Snyder, David Malcolm

MODIFY / ADOPT AGENDA

Harris / Atwood moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

- a. Welcome Hannah Spindler, Water Utility Clerk
- b. Resignation of Matt Clark, Board of Appeals
- c. Special Event Status Update (June 12th Movie in the Park and June 18th Pooches and Pints events were cancelled due to COVID-19)

PUBLIC APPEARANCES

None

PETITION FROM MAU & ASSOCIATES, LLP. – REQUESTING SITE PLAN AND DESIGN REVIEW FOR THE CONSTRUCTION OF TWO APARTMENT BUILDINGS AT 3241-3245 RIVERSIDE DRIVE (property just south of Advanced Eyecare Center and Compassus Hospice) (from 05/05/20)

Plan Commission recommended going forward with the plan since it does meet our code.

May 5th, the Village Board moved to approve the Site Plan and Design Review for 3241-3245 Riverside Drive contingent on the parties coming to an agreement, satisfactory to the Board, to resolve the privacy issue.

Discussion:

- Mau did a drawing of what the berm could look like on the property line with trees at the top. Developer agreed to consider this if the Pfarrs (neighbors at 3230 Tam O'Shanter Court who requested the berm) were willing to split the cost.
- Village has a contractor who has and is willing to dump approximately 640 cubic yards for the berm at no charge. Cost to construct the berm is approximately \$5000 (does not include landscape restoration or placement of bushes and trees).

Dart / Harris moved to open the meeting for public comment. Motion carried.

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Tom Snyder, Mau & Associates

- Didn't have anything to add to the memo he submitted on May 6th other than being asked by Classon that the trees not be put on the very top of the berm as they could cause irrigation issues and be difficult to keep watered at the top of a berm.

Karen Classon

- So far they have met the code for everything they are doing but she would be happy to share in the expense of a berm.

Megan Pfarr,

- They would like to maintain the privacy of their single family home abutting a multi-family residence.
- Hadn't seen the plans for the proposed berm but thought it sounded promising.
- They are not interested in splitting the cost of the berm or contributing financially. They feel there was compensation given by allowing the berm to straddle their property line so the multi-family parking lot and structures did not have to be altered.

Atwood / Dart moved to return to regular order of business. Motion carried.

Dart / Genrich moved to approve original site plan requested (which does not include a berm).

Discussion:

- Developer is willing to split cost of the berm, but the Pfarrs are not.
- Project meets code.
- Fill would have been provided at no charge.
- Any precedence with who put in the berms that exist behind adjoining business?
- If a berm would be located on the lot line, we would need to establish who is responsible for the berm in the future should there be any issues.
- Would this need to come back to the Board if after another discussion they are able to come to a mutual understanding?

Substitute motion by Rafter / Genrich to approve the second design (with berm) if the parties can come to an agreement of cost by Tuesday, May 26th at 5 p.m., otherwise original site plan is approved. Motion carried (roll call vote: Sampson – aye, Genrich – aye, Harris – aye, Rafter – aye, Atwood – nay, Green – nay, Dart – aye).

HILLCREST HOMES PDD FOR HAVEN WAY CONDOS EXPIRES (1 year extension granted on May 21, 2019)

The PDD for 1997-1999 Libal Street will expire on May 21, 2020 and the property owner, Hillcrest Homes has not requested an extension.

Genrich / Atwood moved to rescind Hillcrest Homes PDD for Haven Way Condos. Motion carried (Green voted nay).

AUTHORIZATION TO PURCHASE OF BUCKET TRUCK

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Harris / Atwood moved to approve purchase of an Altec aerial bucket truck from Altec Industries in the amount of \$206,120 (to replace 1996 Hi Ranger Aerial Boom Truck). Motion carried.

CREATION OF A FINANCE/PERSONNEL COMMITTEE

Lange

- Recommended resurrecting a Finance Committee (which existed from 1995 – 2008) either as an Ad Hoc Committee or Committee as a whole to look at bonding issues, budgets, state grants that are available, planning for the future and personnel.

Consensus was for Lange to bring back to the Board in June with the proposed purpose, make-up and meeting dates for the committee.

REQUEST FROM ZAMBALDI BEER, 1649 S WEBSTER AVENUE TO ALLOW TEMPORARY FENCING AROUND THEIR FRONT PATIO UNTIL PERMANENT FENCING CAN BE INSTALLED

David Malcolm

- Contractor plans to install permanent fencing around their patio the first week of June. With the number of delays they have already experienced he requested temporary fencing be approved until the end of June to allow guests to use the outdoor space until then.

Atwood / Dart moved to approve request to allow temporary fencing around patio at 1649 S. Webster Avenue until July 15th. Motion carried.

REQUEST FROM ZAMBALDI BEER, 1649 S WEBSTER AVENUE TO INCLUDE PATIO IN PREMISE DESCRIPTION OF THEIR 2020-2021 ALCOHOL BEVERAGE LICENSE

Dart / Green moved to approve request from Zambaldi Beer, 1649 S. Webster Avenue to amend their premise description for 2020-2021 alcohol beverage license to include their front patio. Motion carried.

REQUEST FROM LORELEI INN, 1412 S WEBSTER AVENUE TO AMEND THEIR PREMISE DESCRIPTION DURING COVID PANDEMIC TO ALLOW FOR OUTDOOR SEATING

Dart / Harris moved to approve request from Lorelei Inn, 1412 S. Webster Avenue to amend their alcohol beverage license premise description to allow alcohol to be served and sold in their parking lot (south side of their building) Monday – Saturday from 3 – 8 p.m. thru October 31, 2020. Motion carried.

CLASS “B” BEER AND “CLASS B” LIQUOR LICENSE FEES FOR THE 2020-2021 LICENSING YEAR FOR RENEWAL APPLICANTS (from 05/05/20)

Discussion:

- Surrounding communities have either provided no reduction, a credit of 3 or 4 months or reduced to the state minimum of \$50.
- A few local businesses have requested leniency and would appreciate anything we can do.

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- Balancing the needs of these businesses and trying to help them out while putting more of a burden on the residents.
- Provide a credit now, see how the next few months progress and then either refund more or keep as is.
- Cash flow up front is a problem for some more than others and pay over time is not an option.
- Village is attempting to do what we can, where we can, but can we afford the loss in revenue.

After discussion, consensus was to bring back a Resolution with a 50% fee reduction to be considered for now.

REQUEST TO REMOVE REQUIREMENT OF OUTDOOR RECREATIONAL FIRE REGISTRATION FROM OUR CODE (correspondence from Dan Fox)

Correspondence from Daniel Fox requesting an ordinance change to remove permit requirement for fire pits:

- Vast majority of residents are unaware of the requirement.
- With no cost associated with the permit, the village absorbs cost of processing and monitoring.
- Adjacent municipalities do not require a permit.

Correspondence from James Starrett:

- Permit is valuable for safety and education as well as any possible liability problems.

Discussion:

- Code seems to be unenforceable.
- Green Bay Metro Fire Department would prefer not to be spending time on these types of inspections and would be fine with removal of the permit requirement. They still have recourse for issues under the National Fire Code.
- Residents don't know they need a permit.
- Permit provided an opportunity to educate but half of the fire pits inspected were portable and can be moved after inspection.

Consensus was to bring a Resolution back to the Board striking the permit requirement.

ON-STREET PARKING DURING GARBAGE COLLECTION/STREET SWEEPING

Discussion:

- Code states No Parking is permitted on Village streets from April 1 to November 15 from 6:00 a.m. to 4:00 p.m. on the scheduled day for garbage pickup on that street.
- Difficult to enforce. Don't have the personnel to monitor and ticket offenders. Can't guarantee the street sweeper is going to be on that street on that day.
- Code was enacted from the need to sweep from curb to curb to remove pollutants from the street to meet storm water quality requirements.
- Give a warning the first time and if it happens again, ticket them.
- Educate residents on Village costs when they put debris in the street.
- Be consistent, clamp down and enforce.
- Consensus was that the code needs to be enforced to get compliance.

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PLANS ON OPENING THE VILLAGE HALL AND OTHER PUBLIC BUILDINGS

Lange and Clark provided an overview of safety measures that need to be met before opening the Village Hall and other public buildings, such as:

- Obtaining Sanitizer Stations, PPE, Cleaning Supplies
- Education and Signage (wearing masks, wash hands, social distancing)
- Protocol for Employees

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Atwood / Sampson moved to adjourn at 8:36 p.m. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer