

June 2, 2020 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING (Virtual Meeting)
TUESDAY, JUNE 2, 2020
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Harris, Atwood, Genrich, Rafter, Dart, Green, Sampson
Also Present: Lange, Fuller, Clark, Beauchamp, Weiland, Gehin

MODIFY / ADOPT AGENDA

Sampson / Harris moved to adopt the agenda as modified. Move item #9, noise variance permit request for 3233 Tam O'Shanter to item #4a. Motion carried.

ANNOUNCEMENTS

- a. Passing of Village Attorney, Randy Gast on May 26th (served as Village Trustee from 2006 – 2015, Village President from 2015-2016 and Village Attorney from 2017 – 2020)

Rafter

- Based on the recommendation of the Brown County Sheriff and the gatherings going on (due to death of George Floyd), President Rafter issued a Proclamation of Emergency declaring a curfew from 9 p.m. to 6 a.m. in the Village of Allouez from June 2nd to June 4th

Lange

- Per correspondence with Captain Sandberg, enforcement of the curfew will only be done on groups not heading to a specific destination

PUBLIC APPEARANCES

- none

NOISE VARIANCE PERMIT REQUEST FOR 3233 TAM O'SHANTER COURT ON JUNE 26, 2020 FROM 4:30 – 11:59 P.M.

Discussion:

- Noise variance for the Lorelei was authorized until 11 p.m. Should we be consistent and limit this one to 11 p.m. as well?
- There is more control over volume with a DJ versus a band
- It's a small wedding (was originally scheduled to be held at Botanical Gardens)

Margaret Hogan and Dennis Hogan, 3233 Tam O'Shanter Court

- Neighbors have been informed, are excited about it and have been very accommodating.

June 2, 2020 (Village Board Meeting)

Green / Atwood moved to approve the noise variance permit for 3233 Tam O'Shanter Court on June 26, 2020 from 4:30 - 11:59 p.m. Motion carried.

CREATION OF AN AD HOC FINANCE/HUMAN RESOURCES COMMITTEE (from 5/19/20)

Lange

- Staff recommended the committee be created as an Ad Hoc Finance/Personnel Committee and see how things go.
 - o Role / Purpose: to review and recommend financial strategies for village purposes
 - o Committee Members: to include 3 Trustees, Finance Director and Administrator
 - o Meeting Dates: to be determined

Dart / Genrich moved to approve the creation of an Ad Hoc Finance / Personnel Committee. Motion carried.

Add to next agenda: appointment of committee members

RESOLUTION 2020-17, AMENDING CLASS "B" BEER AND "CLASS B" LIQUOR LICENSE FEES FOR THE 2020-2021 LICENSING YEAR FOR RENEWAL APPLICANTS (from 05/05/20 and 05/19/20)

Sampson / Harris moved to adopt Resolution 2020-17 amending renewal fees for the 2020-2021 licensing year from \$100 to \$50 for Class "B" beer and from \$400 to \$200 for "Class B" liquor. Motion carried (Genrich voted nay – would like to be consistent with Green Bay and DePere).

ORDINANCE 2020-03, AMENDING SECTION 234-11J(10) OF THE FIRE PREVENTION CODE TO REMOVE REGISTRATION OF RECREATIONAL FIRE REQUIREMENT (from 05/19/20)

Green / Dart moved to adopt Ordinance 2020-03 amending Fire Prevention Code section 234-11J(10) to remove the registration requirement. Motion carried.

RESOLUTION 2020-18, THANKING MATT CLARK FOR HIS YEARS OF SERVICE ON THE BOARD OF APPEALS / CERTIFICATE OF APPRECIATION

Harris / Dart moved to adopt Resolution 2020-18 thanking Matt Clark for serving on the Board of Appeals since May 2, 2017. Motion carried.

REQUEST FROM PUMP ROOM, 1500 S WEBSTER AVENUE TO AMEND THE PREMISE DESCRIPTION ON THEIR LIQUOR LICENSE TO ALLOW FOR OUTDOOR SEATING

Genrich / Harris moved to approve request from the Pump Room, 1500 S Webster Avenue to amend their alcohol beverage license premise description to allow alcohol to be served and sold in their parking lot on the south side of the building behind the entrance surrounded by a temporary snow fence from noon to dusk thru October 31, 2020. Motion carried.

WRITE-OFFS OF INACTIVE UTILITY ACCOUNTS

June 2, 2020 (Village Board Meeting)

Beauchamp

- Explained challenges encountered since November 2019 when Water Utility Clerk fell ill and was not able to return to work.
 - o Accounts were coded as “inactive”, disconnected and no longer in use with no additional effort to collect remaining balances.
- Will attempt to collect balances on 2018 and 2019 inactive accounts.
- Request to write-off inactive utility accounts from 2008-2017 with the exception of landlord accounts in the amount of \$61,248.19.

Discussion:

- Water shut-off process for failure to pay (discuss at Public Works Committee)

Harris / Dart moved to approve the write-off of inactive utility accounts prior to 2018 (\$61,248.19). Motion carried.

OPENING OF PARK FACILITIES DURING COVID-19 PANDEMIC

Clark

- The Parks, Recreation and Forestry Department put together a plan for re-opening facilities that have been closed during the COVID-19 pandemic. The plan utilizes recommendations from local and state health departments as well as the Badger Bounce Back Plan opening up Wisconsin. Phase 1, limits participation to 10 persons, Phase 2 limits participation to 50 persons and Phase 3 would be open without restrictions on participation.
- Last week the Parks, Recreation and Forestry Committee reviewed and recommended approval of the plan with the addition of wanting to clarify that it is backed by a higher plan from the State - those adjustments have been made.

Atwood / Sampson moved to approve the reopening plan as presented (with a guesstimate of dates included). Motion carried.

BROWN COUNTY TAX COLLECTION AGREEMENT FOR DECEMBER 2020 TO FEBRUARY 2021

Dart / Harris moved to approve the Brown County Tax Collection Agreement for December 2020 to February 2021. Motion carried.

CONSENT AGENDA

Harris / Genrich moved to:

a. Approve operator’s licenses for:

Mark L. Kollath, 313 Taft Street, Green Bay, WI 54301

LaVina J. Orosco, 2012 B Memorial Drive, Green Bay, WI 54303

Lawrence J. Kabat, 33 Webster Heights Drive, Green Bay, WI 54301

Rebecca L. Austin, 920 Oakdale Avenue, De Pere, WI 54115

Christopher A. Lunn, 2221 S. Webster Avenue, Green Bay, WI 54301

Beth M. Stein, 611 E. Briar Lane, Green Bay, WI 54301

Mary A. Michiels, 2405 B Cedar Ridge, Green Bay, WI 54313

Margaret M. Tauchen, N5759 Division Road, Cecil, WI 54111

June 2, 2020 (Village Board Meeting)

Edward R. Proctor, 2020 Rushway Circle, De Pere, WI 54115

Sheryl A. Wolfgram, 610 N Appleton Street, Appleton, WI 54911

Eric H. Marcelle, 2771 Sherry Lane, Green Bay, WI 54302

b. Approve Village Board minutes dated 05/05/20, 05/19/20

c. Accept and Place on File minutes from:

i. Public Works Committee dated 05/13/20

d. Approve accounts payable dated 05/01/20, 05/08/20, 05/15/20, 05/21/20, 05/22/20, 05/29/20

Motion carried.

UPDATE ON SITE PLAN AND DESIGN REVIEW FOR THE CONSTRUCTION OF TWO APARTMENT BUILDINGS AT 3241-3245 RIVERSIDE DRIVE (property just south of Advanced Eyecare Center and Compassus Hospice) (from 05/05/20 and 05/19/20)

On May 19th, the Village Board approved a second design which included a berm if the parties could come to an agreement regarding cost by Tuesday, May 26th at 5 p.m., otherwise original design would be considered approved.

Fuller

- Received correspondence from both parties and they did not come to an agreement as of Tuesday, May 26th at 5 p.m.
 - o To avoid possible future disputes with neighbors regarding the berm, the developer Karen Classon decided to no longer proceed with that option.
 - o The Pfarrs still want the berm but without any cost to them.

Based on the motion by the Board on May 19th and no agreement between the two parties by May 26th, the 1st design from developer (without a berm) is approved.

No action required.

BUILDING INSPECTION REPORT

Weiland

- Provided a comparison of 2019 and 2020 permits issued.
 - o 20 more permits (263) issued in 2020
 - o 4 new homes and 1 new commercial building under construction

FUTURE AGENDA ITEMS

- none

CONVENE INTO CLOSED SESSION

Sampson / Dart moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

June 2, 2020 (Village Board Meeting)

require a closed session. Roll call vote: Harris – aye, Atwood – aye, Genrich – aye, Rafter – aye, Dart – aye, Green – aye, Sampson – aye. Motion carried.

RECONVENE INTO OPEN SESSION

Atwood / Genrich moved to reconvene into open session. Motion carried.

No action taken.

ADJOURNMENT

Harris / Atwood moved to adjourn at 7:55 p.m. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer