

April 21, 2020 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING (Virtual Meeting due to COVID-19) (Amended)**  
**TUESDAY, APRIL 21, 2020**  
**6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:40 p.m.

Present: Atwood, Harris, Sampson, Dart, Green, Genrich, Rafter  
Also Present: Lange, Beauchamp, Fuller, Gehin, Clark

MODIFY / ADOPT AGENDA

**Harris / Atwood moved to adopt the agenda as presented. Motion carried.**

PRESENTATION

- a. Award Certificates of Election to Newly Elected Trustees Harris, Sampson and Genrich

ANNOUNCEMENTS

- a. Special Event Status Update (C. Clark)

Dart complimented the Parks Department on their virtual recreational posts on our Facebook page.

Rafter stated the election in the Village of Allouez went extremely well and wanted to recognize all who made that possible.

PUBLIC COMMENTS

Rafter read correspondence from:

- Clarence Matuszek who is in favor of the village trying to help our local businesses but at this point he doesn't know exactly what that might be or require and would like to be kept informed of any special meetings regarding this matter.
- Steve Thomson is irate about garden waste he had at the curb for over 3 weeks and now was told by code enforcement "we don't pick that up. We only pick up what the vacuum picks up".

CITIZEN AND VILLAGE TRUSTEE APPOINTMENTS TO VILLAGE COMMITTEES / BOARDS / COMMISSIONS

**Green / Genrich moved to re-appoint returning committee, commission and board members and appoint new members to vacated positions as follows:**

BOARD OF APPEALS

Barb Kopperud (2 <sup>nd</sup> alt to reg.)	(04/30/22)
Bob Kapla	(04/30/23)
Michael Lefebvre	(04/30/23)
Elizabeth Cody (2 <sup>nd</sup> alt – new app)	(04/30/22)

BOARD OF ETHICS

Jason Albertz	(04/30/23)
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ECONOMIC DEVELOPMENT COMM.

Dan Fox (1 <sup>st</sup> alt to reg)	(04/30/23)
Kristoffer Engebretson	(04/30/23)
Matthew Geimer (2 <sup>nd</sup> alt to 1 <sup>st</sup> )	(04/30/21)
Traci Ombrello (3 <sup>rd</sup> alt to 2 <sup>nd</sup> )	(04/30/22)
Jared Schmidt (2 <sup>nd</sup> alt – new app)	(04/30/23)

HISTORIC PRESERVATION COMMITTEE

Denise Moore (new app)	(04/30/23)
Sandy Juno	(04/30/23)

PARK, RECREATION & FORESTRY

Michael Borowski (new app)	(04/30/23)
Heather Gentry-Nimmer (new app)	(04/30/23)

BOARD OF REVIEW

Gary Straughan	(04/30/22)
Dennis Bonk	(04/30/22)

PLAN COMMISSION

Donna Capichano Simmons (3 <sup>rd</sup> alt to reg)	(04/30/21)
Matthew Honold (1 <sup>st</sup> alt to reg)	(04/30/22)
Michael Lefebvre (new app)	(04/30/23)
Becky Nyberg	(04/30/23)
Jason Albertz (2 <sup>nd</sup> alt to 1 <sup>st</sup> alt)	(04/30/22)
Elizabeth Cody (2 <sup>nd</sup> alt - new app)	(04/30/23)

PUBLIC WORKS COMMITTEE

Curt Beyler	(04/30/23)
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BOARD APPOINTMENTS TO COMMITTEES/COMMISSIONS

Public Works Committee

Lynn Green (04/30/21)  
Jim Rafter (04/30/21)  
Jim Genrich (04/30/21)

Economic Development Committee

Penny Dart (04/30/21)

Plan Commission

Penny Dart (04/30/21)

Historic Preservation Committee

Jim Genrich (04/30/21)

Room Tax Commission

Matthew Harris (04/30/21)

Central Brown County Water Commission

(Trustee) Lynn Green – alt. (04/30/21)  
(Trustee) Chris Sampson (04/30/21)

Brown County Planning Commission Board of Directors

Matthew Harris (04/30/21)  
Jim Rafter (alternate) (04/30/21)

Park, Recreation & Forestry

Rob Atwood (04/30/21)

WEED COMMISSIONER

Sean Gehin (04/30/21)

**Motion carried.**

RESOLUTION 2020-08, RATIFYING EMERGENCY DECLARATION IN RESPONSE TO COVID-19 RESOLUTION

**Green / Atwood moved to adopt Resolution 2020-08, Ratifying Emergency Declaration in response to COVID-19. Motion carried.**

RESOLUTION 2020-07, THANKING PAT SMITH FOR HER YEARS OF SERVICE AS WATER UTILITY CLERK

**Sampson / Atwood moved to adopt Resolution 2020-07, thanking Pat Smith for her 33 years of dedicated service as the Water Utility Clerk. Motion carried.**

DISCUSSION / ACTION RE: PUBLIC WORKS DEPARTMENT

*a. Review of 2019 Street and Utility Reconstruction Bonding Expenditures*

**Genrich / Atwood moved to approve funding from the remaining 2019 bond fund for:**

- **Surveying and Engineering of the 2021 Street and Utility Reconstruction Project** (Beaumont St – Greene Ave to Mission Rd, Kalb St – Libal St to Termini and Roselawn Blvd – Webster Ave **(west half)** to Riverside Dr). **(\$140,000)**  
**and**
  - **Sanitary sewer and lateral replacement on St. Mary’s Street (Riverside Drive East 1600 ft). Partially funded by 2019 bond funds and Utility Sewer Repair budget.**
- Motion carried.**

*b. Review of Draft 5-yr Capital Improvement Plan (2021-2025)*

- i. Approve 2021 Street and Utility Reconstruction Projects*
- ii. Approve 2021 Street and Utility Reconstruction Engineering Services*

**Genrich / Harris moved to approve engineering expenses for 2021 Street Reconstruction Projects** (Beaumont St – Greene Ave to Mission Rd, Kalb St – Libal St to Termini and Roselawn Blvd – Webster Ave **(west half)** to Riverside Dr). **Motion carried.**

*c. Update on Andalusia Court Sewer Repair*

Update - no action required.

*d. Rehabilitation of the St. Mary’s Sanitary Sewer*

**Rafter / Dart moved to approve the ~~survey and engineering~~ of St. Mary’s sanitary sewer and lateral **improvements** with funding from the remaining 2019 bond fund.**  
**Motion carried.**

*e. Bethel Baptist Pond Project Bid Results*

**Sampson / Green moved to award the project to low bidder, Dorner Inc. in the amount of \$564,416.11. Motion carried.**

*f. Water Tower Repair Project – Contractor’s Insurance Policy*

Gehin provided an update. Project was awarded to Water Tower Clean and Coat who had 15 days to secure insurance requirement and bonding. They have not been able to obtain the required insurance policy for the project. As a result we will move on to the second low bidder. Still working on this issue and will bring back to the Board in May.

ARBOR DAY PROCLAMATION

**Green / Atwood moved to approve Arbor Day Proclamation. Motion carried.**

PICKLEBALL COURT SURFACING CONTRACTOR AWARD

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The project (pickleball court cleaning, coating and painting of six courts) was approved in the FY 2020 Parks Capital Improvement budget at \$25,500. It will be funded with a combination of a \$6,000 grant from the Green Bay Packers Foundation as well as fund balance from the Parks Capital Improvement Fund.

**Atwood / Dart moved to award Pickleball Court surfacing contract to Valley Sealcoat with a quote of \$19,912. Motion carried.**

#### PROCLAMATION RECOGNIZING MAY AS HISTORIC PRESERVATION MONTH

**Genrich / Harris moved to adopt Proclamation recognizing May as Historic Preservation Month. Motion carried.**

#### HELPING ALLOUEZ BUSINESSES THROUGH COVID-19

Discussion:

- The impact COVID-19 is having on local businesses and the economy nationally.
- The fact that our government is trying to help, but there are gaps.
- Looking for ways the Village can help our businesses as an advocate and resource to connect them with those who can help.
- A round table meeting was held on Monday to gather information and hopefully provide a communication tool for our businesses.
- Another round table scheduled for Monday, April 27<sup>th</sup> at 2 p.m.

Amy Wilde, Castle Art & Import LLC, 1418 S. Clay was not aware of the business round table on Monday but wanted to share her struggles in trying to apply for funding.

#### CONSENT AGENDA

**Harris / Dart moved to:**

**a. Approve operator's licenses for:**

**Daniel J. Peterson, 1107 Anderson Drive, Apt 30, Green Bay, WI 54304**

**Rylie J. Rottman, 426 S. Webster Avenue, Unit 2, Green Bay, WI 54302**

**b. Approve Village Board minutes dated 03/03/20**

**c. Accept and Place on File minutes from:**

**i. Public Works Committee dated 03/11/20**

**ii. Parks, Recreation & Forestry Committee dated 02/25/20**

**c. Approve accounts payable dated 02/28/20, 03/04/20, 03/06/20, 03/11/20, 03/17/20, 03/27/20, 03/30/20, 04/10/20**

**Motion carried.**

#### FUTURE AGENDA ITEMS

- none

#### ADJOURNMENT

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**Atwood / Sampson moved to adjourn at 7:55 p.m. Motion carried.**

Minutes submitted by Debbie Baenen, Clerk-Treasurer